

2004 – 2005
Village of Westmont
Recommended Budget



Summary



Village of Westmont

May 15, 2004

The Honorable William H. Rahn, Mayor
Members of the Village Board of Trustees
Village Clerk Szymski
Village of Westmont, Illinois

Re: FY 2004-05 Budget Message

Ladies and Gentlemen:

We are pleased to submit the proposed Operating Budget for the fiscal year beginning May 1, 2004. This budget represents a concerted effort on the part of all Village departments to continue to meet service demands with anticipated and available revenues.

Budget Philosophy

Serving the public trust requires that the annual budget provide the best possible balance of revenue allocation for services and projects that serve the varied needs of all our citizens. This process becomes particularly challenging in unfavorable economic times such as we have experienced recently.

While we have recently begun to see signs nationally of improvement in our economy, on a local level it has been slow to respond. Staff has carefully evaluated our revenue sources and we conservatively project that our total "fresh" revenues for the current fiscal year will be about 1% less than projected for last fiscal year.

Despite this revenue projection for the second year in a row this budget represents a concerted effort to fund existing programs, infrastructure maintenance and strategically selected new initiatives.

Balancing The Current Budget

1.	Revenues	=>	Expenditures						
2.	Revenues	+	Fund Balances	=>	Expenditures				
3.	Revenues	+	Transfers	=>	Expenditures				
4.	Revenues	+	Loans	=>	Expenditures				
5.	Revenues	+	Fund Balances	+	Transfers	=>	Expenditures		
6.	Revenues	+	Transfers	+	Loans	=>	Expenditures		
7.	Revenues	+	Fund Balances	+	Loans	=>	Expenditures		
8.	Revenues	+	Fund Balances	+	Transfers	+	Loans	=>	Expenditures

Last year the Village Manager identified the eight (8) ways to balance a budget. In order to balance last fiscal year's Budget of \$30,404,550 we had to resort to step #8 shown above. Last Fall Staff made it a priority to very carefully monitor expenditures against actual revenue received. I am proud say that our Staff's tremendous effort through regular communication and careful review was able to reduce the anticipated impact upon our Fund Balances.

It has been a significant challenge to assemble a proposed, balanced budget that funds existing programs, infrastructure maintenance and select new initiatives. Because of this situation staff will continue its careful review of expenditures against "fresh" revenues received to once again minimize the impact on our fund reserves.

Budget Review Development Process

For three (3) years running the Village has received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. Once again this year we will be submitting the final budget document for GFOA consideration. This submission must be made within 90 days following the adoption of the Budget.

Every submission year GFOA budget reviewers give feedback on how "your" budget document may be improved. One identified weakness, in ours last year, that staff has tried to respond to this year, is a need for a set of overall goals and linkage of those goals to programs and services described within the Budget document. At the beginning of the Budget development process, last Fall, staff began to develop an overall organizational mission statement as well as depart-

mental mission statements to be included within the Budget.

From these mission statements staff also created a vision statement and a set of core values that have been used to guide goal setting and evaluation of budget requests for inclusion within the proposed FY 2004-05 Budget. Below is listed the Village's overall mission statement, vision statement and set of core values.

Mission Statement

The Mission of the Village of Westmont is to maintain the Village's status as a **Community of Choice** by providing excellent local government services that meet the needs of its citizens and are delivered in a professional, responsive and fiscally responsible manner.

Vision Statement

Our vision is to "Maintain the Village of Westmont as a Community of Choice- which we define as the best place to live and work in the west Chicago suburbs."

Further a Community of Choice like Westmont is one that-

- Strives to deliver high-quality municipal services in a cost-effective and responsible manner; with courtesy, integrity and fairness; and with a view toward the good of the entire community as well as individual residents, business owners, and customers.

A Community of Choice like Westmont is one that-

- Supports programs and services that foster and maintain the Village's sense of community pride as well as programs and services that provide a progressive approach to solving problems.

A Community of Choice like Westmont is one that-

- Engages in ongoing planning and development efforts designed to preserve and enhance the value of property in the Village.

A Community of Choice like Westmont is one that-

- Consults with and involves Westmont citizens in it's decision-making processes through both formal and informal means including hearings, meetings, surveys, advisory board and commissions, and committees.

A Community of Choice like Westmont is one that-

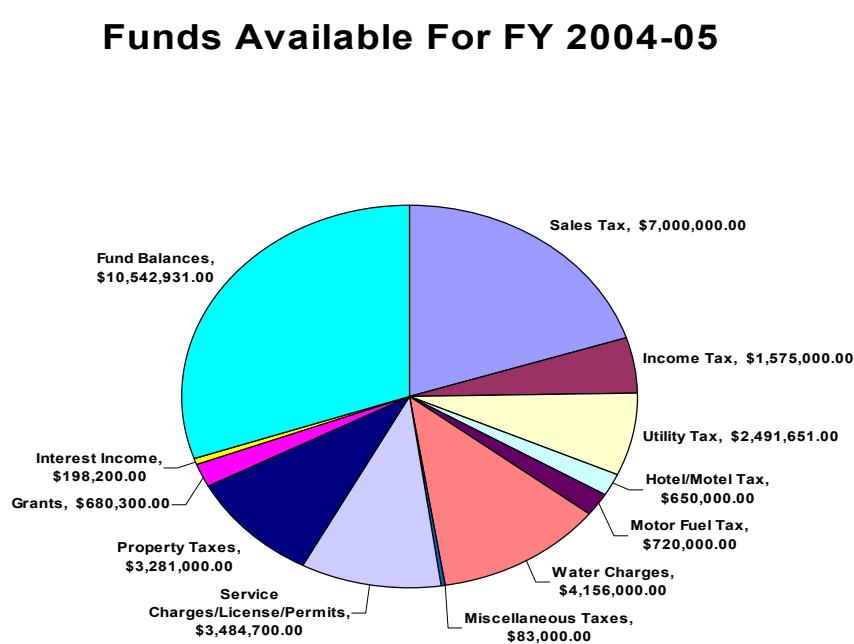
- Seeks to develop a Village staff that emulates, through its values and performance, this mission, its values and vision.

Core Values

The Core Values that guide our actions and decision-making processes include:

- Providing responsive customer service
- Ensuring high value for tax dollars collected
- Adherence to the highest ethical standards
- Appreciating diversity
- Being open, accessible, timely, and responsible
- Empowering and supporting employees
- Striving for continuous improvement
- Working together as a team
- Being accountable

Funds Available for FY 2004-05



As stated earlier Staff has attempted to conservatively estimate the amount revenue that is going to be available for Fiscal Year 2004-05. These estimates include a total of \$34,862,786 available to fund anticipated programs and

services. Of this total \$24,319,851 represent “fresh” or new anticipated revenue.

Revenue Trends

During Fiscal Year 2003-04 we continued to experience a downward trend in sales tax, hotel motel tax, as well as other income. The Village’s predominate revenue source comes from sales tax representing almost 30% of all fresh revenue available to the Village. A majority of this revenue source comes from luxury auto dealerships along Ogden Avenue.

Our top eight sources (excluding loans) of anticipated revenues for FY 2004-05 in order of rank are:

1. Sales Tax	\$ 7,000,000.00
2. Water Charges	\$ 4,156,000.00
3. Service Charges/License/Permits	\$ 3,484,700.00
4. Property Taxes	\$ 3,281,000.00
5. Utility Tax	\$ 2,491,651.00
6. Income Tax	\$ 1,575,000.00
7. Motor Fuel Tax	\$ 720,000.00
8. Hotel/Motel Tax	\$ 650,000.00

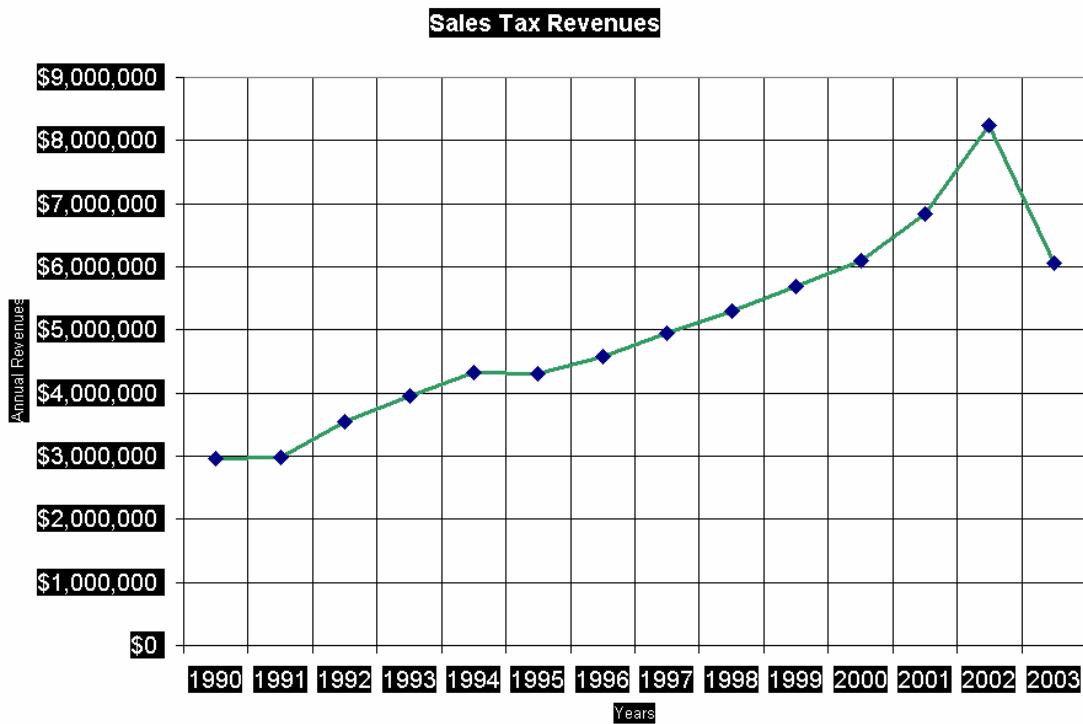
Another revenue source of significant concern has been Hotel Motel Tax. This revenue source has dropped almost \$200,000 since 2001. This has been due in large part to the after effects of September 11, 2001.

Anticipating another poor performing year we are again recommending that we internally loan from the Water Fund to assist the Convention and Tourism Fund as we continue to pay off building debt for the Westmont Centre.

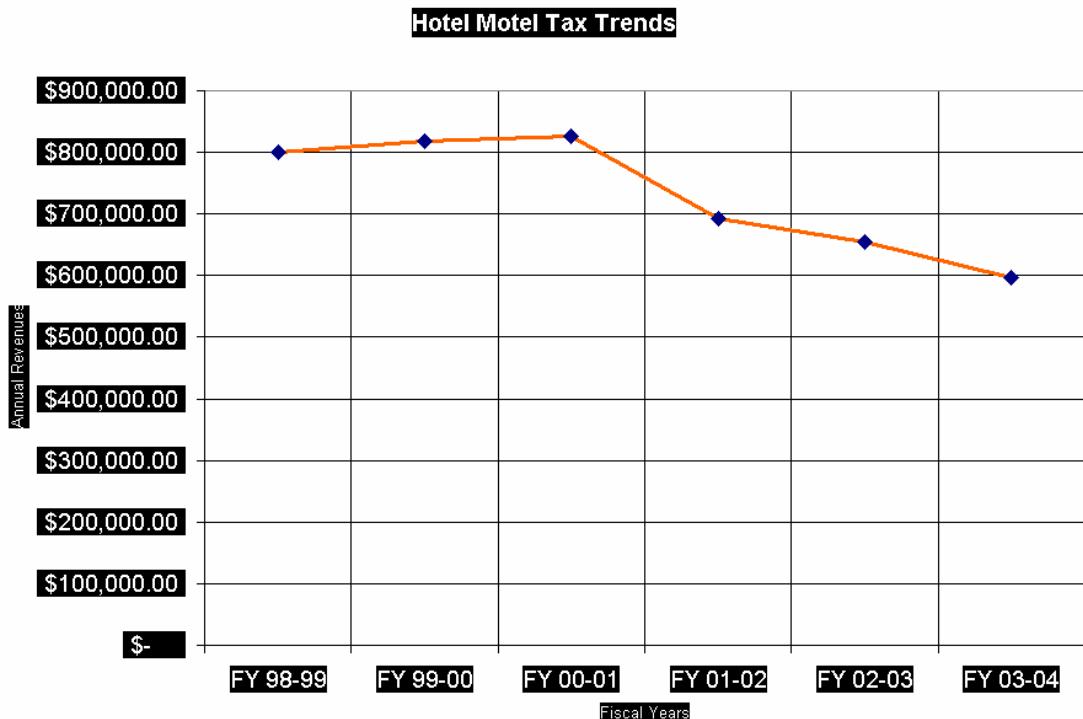
The Village has taken pride the last few years in its many and varied special events which have been assisted, in no small part, by generous assistance from Hotel Motel Tax fund grants. Last Fall the Village Board met with the Village’s Promote Westmont Commission to discuss ways to prioritize grant funding to support important community events.

From this discussion the Village Board decided to set aside \$90,000 for the Taste of Westmont, Holly Days, and the Fourth of July Fireworks celebration. This left \$30,000 earmarked for Hotel Motel Grant applications to be reviewed and recommended by the Promote Westmont Commission. The proposed FY 2004-05 Budget reflects these changes.

The Chart below illustrates the historical trends in sales tax revenues as well as the recent down trend.

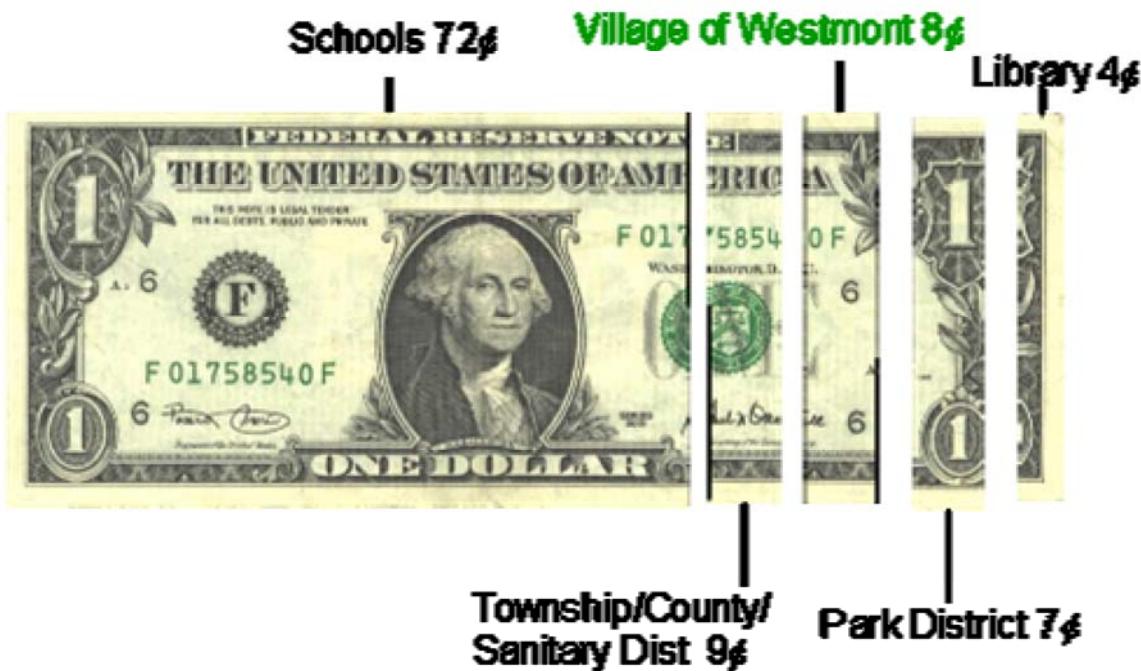


Likewise the next chart below illustrates the significant drop in Hotel Motel Tax revenues since September 11, 2001.



As illustrated by the enactment of the Property Tax Cap a number of years ago, there is always great concern about the amount of property tax that residents must pay. In Westmont property taxes actually represent a relatively small portion of the revenue stream in comparison to other sources. As previously stated property taxes are the fourth largest revenue source to the Village following Sale Taxes, Water Charges, and Service Charges, Licenses and Permit fees.

For every dollar of property tax that a resident pays only 8 cents is actually paid to the Village of Westmont. This is actually a reduction from 9 cents from the previous year. The chart above graphically illustrates the breakout of an average dollar of property tax paid by a resident to each of the government entities.



The Current Budget Year

Budgetary Goals For Fiscal Year 2004-05

As stated earlier a significant effort has been made this year to create a budget that has overall goals that are foundational to the funding of programs and services. For Fiscal Year 2004-05 the Village has set out as goals the following:

1. Create an economic development strategy to promote business growth & retention
2. Reorganize certain key departments to improve communication, efficiencies

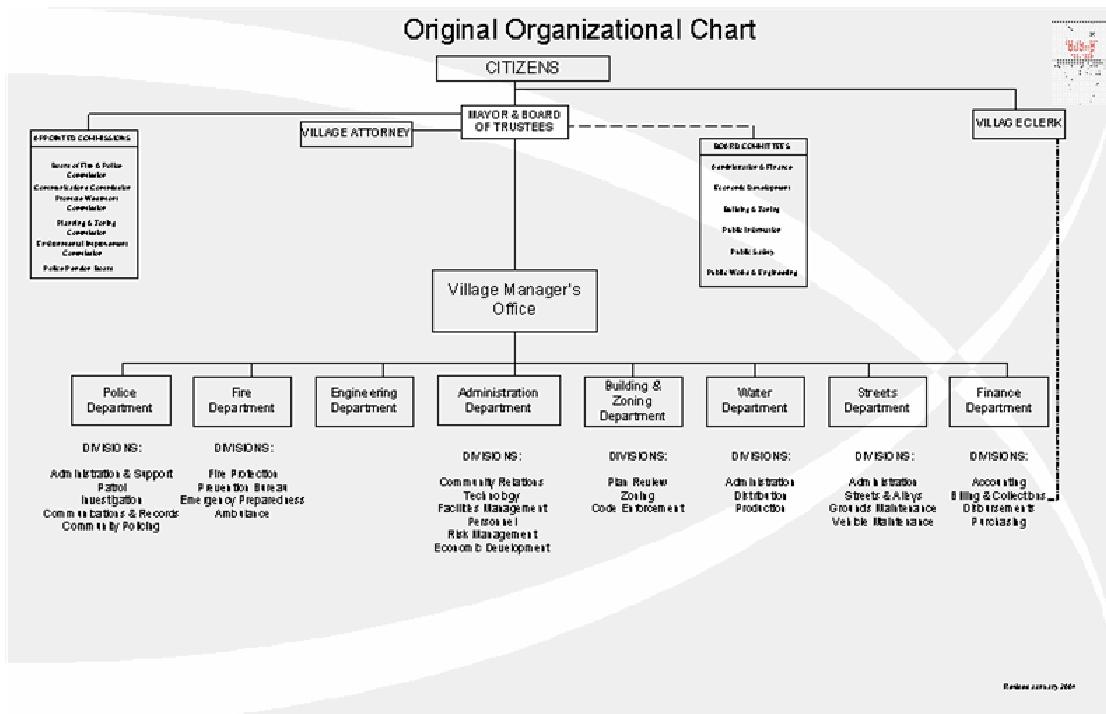
- & to take advantage of economies of scale (EOS)
3. Continue to deliver efficient, effective high quality public safety services
 4. Continue to deliver efficient, effective high quality public works services & programs
 5. Continue to maintain the village's infrastructure investment
 6. Continue to utilize information technology to leverage our people resources to maintain and improve our existing programs & services

Last Fiscal Year the Village Board determined that a priority task was to reestablish and fill the position of Public Works Director. The need for this position was based upon the recent retirement of the Village's long time Water Superintendent and the anticipated eventual attrition of several other senior staff members in the Building & Zoning, Engineering and Street Departments as their eligibility for retirement approaches.

This task coupled with the resignation of the Village's very first Economic Development Director created several significant staff changes at key senior management positions. As a result the Village Board asked the Village Manager to formulate a plan for reorganizing.

Reorganization

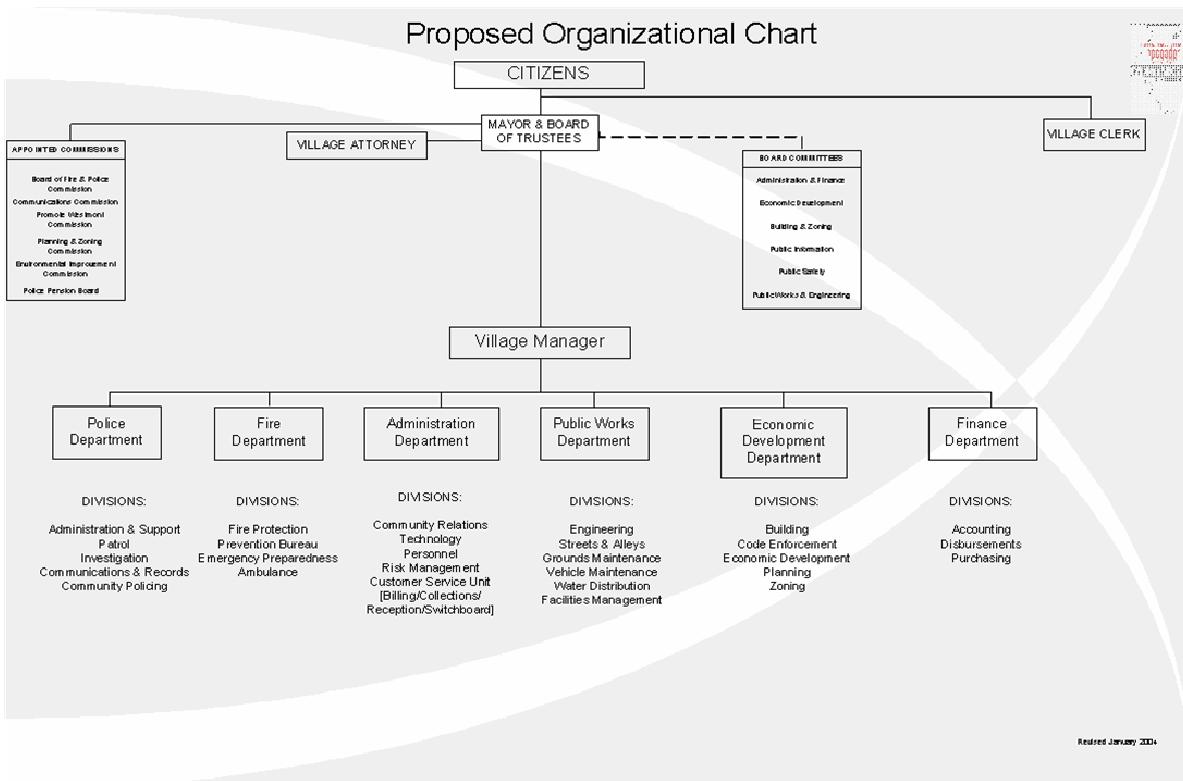
The organization chart below shows the Village's department structure as it existed prior to the decision to create a public works department to be headed by the new Public Works Director.



The initial plan was to combine the Village's Streets, Water, Building & Zoning, and Engineering departments into a single Public Works department. However, after further study it was decided that a more traditional Public Works Department design would include a Streets, Water, Engineering and Facilities Management divisions. The Building, Zoning and Planning functions are typically found in a Community Development or similarly labeled department.

Since economic development has been established as a high priority by the Village Board and since it works very closely with the Building, Zoning and Planning functions it is being recommended, in this budget document, that the Village create an Economic Development department that includes Zoning, Code Enforcement and Planning divisions. This new Economic Development Department is to be headed by the Village's Economic Development Director.

The organizational chart below illustrates the new Village structure as recommended and supported in this proposed budget.



Personnel Assumptions

Like Fiscal Year 2003-04, this proposed budget does not anticipate hiring any full time personnel other than replacements, if turnover occurs. However, if any turnover does occur, in non public safety emergency positions, we will ask each Department Head to seriously evaluate eliminating the effected position by reassigning duties where feasible.

The proposed budget does include two new part time positions. One is a Planning Intern and the other is an Administrative Intern that will be shared between the Administration and Finance Departments.

In order to offset the expenditure for the Planning Intern the Village will be phasing out two part time inspector positions in the Building & Zoning Department (now Division). The proposed budget includes funding for these two (2) inspector positions through September 2004.

Funding for the Administrative Intern position cost is more than offset in this proposed budget by the elimination of the Assistant Village Manager position.

Financial Policies

The Village has established and maintains the following financial policies:

- Corporate Investment Policy
- General Purchasing Policy
- Cash Disbursements Policy
- Fund Balance Reserve Policy
- Corporate Debt Policy

The proposed budget for Fiscal Year 2004-05 adheres to and incorporates these policies. These policies are explained in more detail in the Finance Department's section of the Final budget document for GFOA submission. In regard to the Fund Balance Reserve Policy it should be noted for that for the second budget year in a row we recommend waiving the 5% set aside to the Emergency Operations Fund. Again because it is economic times like these where you must cautiously and conservatively use your reserves.

Expenditures

The expenditures in this proposed budget for Fiscal Year 2004-05 total \$28,538,988. This represents a little more than 6% decrease from the proposed expenditures for Fiscal Year 2003-04. The proposed General Fund expenditures are about the same as last year's budget.

Like the past Fiscal Year we will continue pursuing the following successful cost containment strategies:

- New Employees pay dependent medical costs if they select the original PPO or the HMO
- Tuition Reimbursement Moratorium
- Limit Conferences & Training Attendance
- Limit Overtime to Emergency Situations unless prior approval by Village Manager
- Request Department Heads to make Voluntary Budget Reductions
- Waive Emergency Operations Fund Set Aside
- Water Fund Loan to H/M Tax Fund

Expenditure Highlights

The following expenditure highlights represent programs and projects that link back to the overall Budget goals for FY 2004-05.

1. Create an economic development strategy to promote business growth & retention. The new Economic Development Director has identified three (3) focal areas for the Village's economic development strategy. The first is the Ogden Avenue area where the Village's luxury auto dealerships are located. The second area is downtown Westmont in the area that was identified as the Westmont Main Street District. The third is the area radiating out from the intersection of Cass Avenue and 63rd Street.

The proposed budget includes funding for the following economic development department activities: \$50,000 for the continuation the façade grant program start in conjunction with Westmont Main Street; \$137,000 for the Oakwood Sidewalk and fence project to improve upon the aesthetic appearance of one of the Village's important community gateways; \$60,000 in MFT funds for the Cass—East Quincy Pedestrian Crossing to improve pedestrian travel in downtown Westmont;

2. Reorganize certain key departments to improve communication, efficiencies & to take advantage of economies of scale (EOS). This budget includes funding for the newly created Public Works Department that will be the umbrella structure that will eventually include Streets, Water and Engineering Divisions. This budget also includes funding for a new Economic Development Department that will absorb the Building & Zoning Department. This budget also includes moving the Village collector and clerks function from the Finance Department that will provide greater focus for the Finance operation.
3. Continue to deliver efficient, effective high quality public safety services. This budget includes funding for the continuation many of the excellent programs and services that the Village's accredited Fire and Police departments have established over the past several years. These include the Fire and Police citizen academies, community police programs, neighborhood watch pro-

grams, crime investigation, fire prevention review and education, fire suppression, crime prevention and patrol services as well as the Village's fine emergency medical services program.

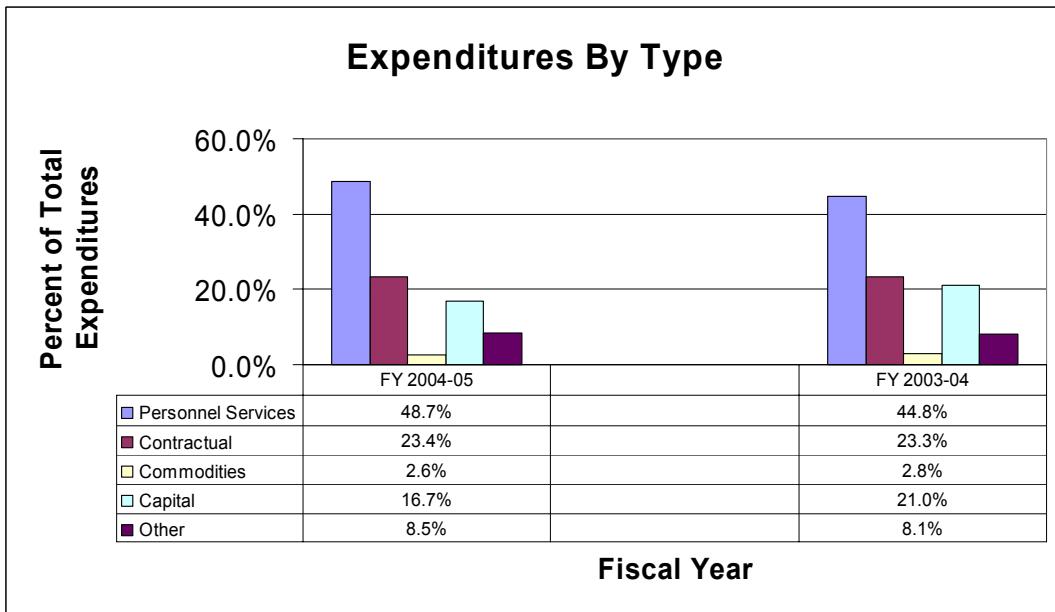
4. Continue to deliver efficient, effective high quality public works services & programs. This budget includes the funding for cross training efforts to begin to integrate the public works divisions. Also included in this budget is funding for the continuation of many highly effective and utilized services that include snowplowing, tree trimming, brush pickup, loan-a-truck program. During FY 2004-05 the Village will continue to pursue an opportunity to acquire a site for a new public works facility that will meet the long term community needs.
5. Continue to maintain the village's infrastructure investment. The proposed budget includes funding for the following activities to support this budget goal: \$700,000 of MFT funds for the annual street paving program; \$138,000 of CMAQ funds for the sidewalk construction program; \$230,000 for Adams Street reconstruction; \$1,600,000 for water main improvements and water main extensions; \$132,000 in MFT funds for engineering services related to sidewalks, resurfacing, pedestrian crossing and lighting.
6. Continue to utilize information technology to leverage our people resources to maintain and improve our existing programs & services. This budget proposal includes funding for the continued centralization and development of the Village's information technology services. A focus of the division, this budget year will be to fully define the Village's long term technology plan. This plan will provide strategic guidance into the future for technology purchases that include Geographic Information Systems (GIS), e-services and communication technology.

These are some highlights of the programs and services supported by the FY 2004-05 budget. By no means is the list exhaustive. It is intended to be illustrative.

Another way to look at the Budget document is by the type of expenditure. Types of expenditures fall into four main categories. First there is the category of Personnel Services. Personnel Services includes wages, health insurance costs, FICA, Overtime and special pay items. The second category is Contractual Services. Contractual services includes cost for contracts with professional service providers, such as engineers and consultants. Contractual Services also includes things like telephone, insurance and public utility expenses. The third expenditure category is Commodities. Commodities include things like uniforms, clothing, and office and operating supplies. The fourth major expenditure category is Capital Outlay. Capital Outlay includes water main improvements, land and building purchases and improvements and street improvements. The final major expenditure category is Other. This includes postage, expenses, printing and binding debt reduction, and conference and training ex-

penditures among others.

The Chart below illustrates expenditures by type for the proposed budget for FY 2004-05.



Acknowledgements

First off I want to thank Cathy Casey, Nadine Alletto and Bonnie Owens for their usual outstanding effort with assisting in the budget preparation. I also want to collectively thank all of the Department and Division Heads for their assistance, not only in preparing this years budget, but also their diligence in monitoring expenditures against revenues last fiscal year. Their leadership in this area is greatly appreciated and I anticipate a continued strong effort in this area for fiscal year 2004-05.

I also want to thank former Village Manager Ray Botch for his guidance and knowledge in the development of a budget document that has been recognized by three (3) successive GFOA Budget Presentation Awards. I just hope that we can continue and improve upon this tradition.

Finally, I want to thank the Mayor, Village Clerk and Board members for your guidance, input and communication during the budget preparation process. This was invaluable and helped focus and balance the community needs with available resources.

Respectfully submitted,

Ronald R. Searl
Acting Village Manager

REVENUES

GOVERNMENTAL FUNDS

<u>GENERAL CORP FUND</u>	<u>02-03 Actual</u>	<u>03-04 Budget</u>	<u>03-04 Act/Est</u>	<u>04-05 Budget</u>
<u>Taxes</u>				
Sales	6,894,758	7,000,000	7,035,328	7,000,000
Auto Rental	37,834	30,000	26,572	30,000
Utility	494,452	490,000	531,854	1,000,000
Township Road	116,977	117,000	117,000	117,000
Personal Property	1,419	1,600	1,018	1,000
Income Tax	1,597,173	1,645,000	1,553,166	1,575,000
Fire Protection Tax	167,087	160,000	160,000	160,000
Replacement Tax	35,097	35,000	31,976	30,000
Fire Insurance Tax	21,737	22,000	22,000	22,000
Paramedic Tax	1,112,000	1,279,000	1,240,000	880,000
Liability Insurance Tax	231,667	223,000	224,000	224,000
Police Pension Tax	370,666	356,000	356,000	600,000
Total Taxes	<u>11,080,867</u>	<u>11,358,600</u>	<u>11,298,914</u>	<u>11,639,000</u>
<u>Licenses</u>				
Liquor Licenses	133,820	120,000	120,000	120,000
Business Licenses	77,534	75,000	75,000	75,000
Miscellaneous Licenses	10,400	8,000	10,000	10,000
Total Licenses	<u>221,754</u>	<u>203,000</u>	<u>205,000</u>	<u>205,000</u>
<u>Permits</u>				
Sign	7,031	5,000	5,000	5,000
Driveway	4,765	5,000	5,000	5,000
Fence	366	0	1,650	0
HVAC	14,037	11,000	12,000	11,000
Occupancy	5,595	5,000	7,200	6,000
Building	80,615	70,000	78,695	80,000
Electrical	54,669	42,000	43,120	42,000
Plumbing	33,782	30,000	32,446	30,000
Parking	107,791	95,000	109,000	110,000
Metered Parking	11,052	11,000	10,200	11,000
Total Permits	<u>319,703</u>	<u>274,000</u>	<u>304,311</u>	<u>300,000</u>
<u>Grants</u>				
Law Enforcement	3,826	4,000	0	54,100
Fire	7,608	0	0	0

Tobacco	4,704	5,000	4,312	4,000
IDOT	455,541	85,000	100,000	100,000
Other Grants	2,326	0	2,369	0
Total Grants	474,005	94,000	106,681	158,100

	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Budget
<u>Public Safety</u>				
False Alarm Pol/Fire	9,712	11,000	6,100	6,200
Fire Protection District	84,119	70,000	58,000	60,000
Fire Protection Service	27,246	14,000	14,000	14,000
Ambulance Charges	293,076	400,000	298,000	320,000
Misc. Fire Revenues	4,593	5,000	4,400	4,000
ADT Security	9,675	10,000	10,000	10,000
Police Accident Reports	4,192	3,000	4,490	3,000
Court Fines	243,051	230,000	252,234	245,000
Local Ord Fines	60,973	55,000	76,086	60,000
Total Public Safety	736,637	798,000	723,310	722,200

<u>Fees</u>				
Zoning/Subdivision	22,176	15,000	18,700	16,000
Plan Review	19,152	30,000	16,300	20,000
Engineering	37,948	40,000	41,000	40,000
Eng Fees Stormwater	200	0	7,000	5,000
Elevator Inspection	11,582	14,000	11,600	12,000
Data Processing	14,555	16,000	14,356	30,000
Cable TV	118,120	220,000	166,000	175,000
Infrastructure Maint.	213,719	400,000	246,112	250,000
Impact Fees	18,116	15,000	5,000	10,000
Water Retention Fees	156	20,000	6,415	5,000
Refuse Collection Fees	417,144	380,000	380,000	400,000
Misc. Fees	1,382	0	300	0
Garage Charges	578,587	800,000	391,822	400,000
Total Fees	1,452,837	1,950,000	1,304,605	1,363,000

<u>Sales/Leases</u>				
Maps/Publications	463	500	675	500
Cab Books	15,857	14,000	17,000	15,000
Tower Lease-Sprint	28,077	30,000	29,230	30,000
Tower Lease-Cingular	24,960	26,000	26,000	26,000
Sale of Fixed Assets	19,920	140,000	23,000	15,000

Total Sales/Leases	89,277	210,500	95,905	86,500
<u>Other Revenues</u>				
Forfeited Cash Bonds	19,647	3,000	1,000	1,000
Interest Earnings	88,347	160,000	30,783	35,000
Transfer for Personnel Svcs	65,177	75,000	57,720	150,000
Loan Proceeds Fire	775,558	0	0	0
Transfer from IRMA Reserve	379,009	0	0	0
Transfer from Water (IRMA)	81,000	0	90,000	100,000
Recycling Proceeds	100,481	0	5,500	0
Reimbursements Non-Revenue	51,717	0	0	0
Misc. Revenue	47,828	15,000	11,422	15,000
Total Other Revenue	1,608,764	253,000	196,425	301,000
General Corp	15,983,844	15,141,100	14,235,151	14,774,800
Less Payment to Emergency Operations Reserve Fund	(712,935)	(711,110)		(100,000)
TOTAL GENERAL CORP FUND BALANCE	15,270,909	14,429,990	14,235,151	14,674,800
				2,057,100

SPECIAL REVENUE FUNDS				
	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Budget
CONVENTION/TOURISM FUND				
Hotel/Motel Tax	650,406	750,000	680,000	650,000
Interest	2,201	4,000	200	500
	652,607	754,000	680,200	650,500
Less Payment to Emergency Operations Reserve Fund	(38,850)	(37,500)	(37,500)	(25,000)
TOTAL FUND BALANCE	613,757	716,500	642,700	625,500
				39,830

MOTOR FUEL TAX FUND				
	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Budget
MFT Taxes	719,944	650,000	729,392	720,000
Grant	81,506	0	0	0
CMAQ Reimbursement	0	0	80,000	70,000

Interest	6,255	20,000	4,175	8,200
	TOTAL	807,705	670,000	813,567
	FUND BALANCE			798,200
IMRF/FICA FUND				
Taxes	917,945	882,816	912,000	1,300,000
Interest	3,428	6,000	544	500
Library Reimb	59,164	50,000	58,352	60,000
Water Reimb	106,726	130,000	123,140	142,000
Other	0	107,184	0	0
	TOTAL	1,087,263	1,176,000	1,094,036
	FUND BALANCE			1,502,500
				1
EMERGENCY OPERATIONS				
RESERVE FUND				
General Corporate Fund	712,935	711,110	711,110	100,000
Convention/Tourism Fund	38,850	37,500	37,500	25,000
Water Fund	208,800	220,250	220,250	100,000
Interest	4,685	30,000	7,457	10,000
	TOTAL	965,270	998,860	976,317
	FUND BALANCE			235,000
				673,800
TOTAL SPECIAL REVENUE FUNDS	3,473,995	3,561,360	3,526,620	3,161,200

CAPITAL PROJECTS FUND

	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Budget
CAPITAL PROJECTS FUND				
Utility Tax	1,991,633	2,200,000	2,127,414	1,491,651
Interest	21,239	10,000	8,212	10,000
Grant Downtown Lighting	0	140,000	100,000	140,000
IEPA Grant - Muddy Waters	0	0	0	82,200
Payment in Lieu of Taxes	200,000	200,000	200,000	200,000
Village Hall Loan	1,340,525	0	0	0
Adams St. Reconstruction - Iozzo	0	0	0	230,000
	3,553,397	2,550,000	2,435,626	2,153,851

Less Payment to Emergency

Operations Reserve Fund	0	0	0	0
TOTAL CAPITAL PROJECTS FUND FUND BALANCE	<u>3,553,397</u>	<u>2,550,000</u>	<u>2,435,626</u>	<u>2,153,851</u>
TOTAL GOVERNMENTAL FUNDS	22,298,301	20,541,350	20,197,397	19,989,851
PROPRIETARY FUND ENTERPRISE FUND				
	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Budget
<u>WATER FUND</u>				
Water Sales	4,086,346	4,000,000	4,120,000	4,075,000
Builders Water	1,439	1,000	1,650	1,000
Roslyn Rd Sales	16,397	12,000	16,582	15,000
Penalty Billing	68,277	60,000	68,244	65,000
Brass/Service Goods	18,865	12,000	25,798	16,000
Meter Sales	31,042	24,000	27,510	24,000
Main Assessment	16,399	20,000	16,800	18,000
Tap Inspection Fees	3,086	3,000	2,810	3,000
Tapping Fees	9,487	8,000	10,300	9,000
Connection Fees	62,327	65,000	69,200	70,000
Sale of Fixed Assets	0	0	0	0
Interest	187,470	200,000	138,220	125,000
Interest on Conv Tourism Loan	0	0	16,250	9,000
Misc. Revenue	948	0	228	0
	4,502,083	4,405,000	4,513,592	4,430,000
Less Payment to Emergency Operations Reserve Fund	(208,800)	(220,250)	(220,250)	(100,000)
TOTAL PROPRIETARY FUND FUND BALANCE	<u>4,293,283</u>	<u>4,184,750</u>	<u>4,293,342</u>	<u>4,330,000</u>
TOTAL ALL FUNDS	<u>26,591,584</u>	#	24,726,100	24,490,739
				<u>24,319,851</u>

TABLE OF CONTENTS

Legislation
Village Clerk
Fire/Police Commission
Planning/Zoning Commission
Communications Commission
Environmental Improvement Commission
Administration
Community Relations
Information Technology
Safety Compliance
Municipal Facilities
Finance
Police Administration
Police Patrol
Police Investigations
Police Communications
Community Policing
Police Pension
Fire Protection
Emergency Management
Emergency Medical Services
Economic Development
Building/Zoning
Engineering
Public Works
Street Administration
Street Operations
Municipal Garage
Grounds Maintenance
Health/Sanitation
Convention/Tourism
Westmont Centre
MFT
IMRF
Capital Improvements
Water Administration
Water Production
Water Distribution

2003-04 Budget

2004-05 BUDGET

FUND: General
PROGRAM: Legislation

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	41,153	38,000	40,202	42,000
Contractual	197,188	433,500	419,641	422,000
Commodities	1,525	4,000	2,667	3,000
Capital	267	1,500	260	300
Other	<u>114,831</u>	<u>127,400</u>	<u>132,678</u>	<u>118,800</u>
 Total	 354,963	 604,400	 595,448	 586,100
 Personnel		<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Mayor		1	1	1
Trustees		6	6	6
Public Information Receptionist	0	(1)	0	0
 Total		 7	 7	 7

Legislation - This is the Policy Making Arm of the Village Government. Included in this Budget are Expenditures for:

- 01 - Wages Mayor, Village Board - \$42,000
- 29 - Safety Supplies, Contributions Children's Abuse Center - \$3,000
- 31 - Attorney Fees - \$167,000
- 36 - Liability Workman's Compensation Insurance - \$251,000
- 46 - IML Conference and DuPage Mayors/Managers Meetings - \$22,000
- 48 - Membership in Illinois Municipal League, DuPage Mayors/Managers Conference, National League of Cities, U.S. Conference of Mayors, Northeastern Illinois Plan Commission - \$43,000
- 49 - Cab Books, Holly Days Decorations, Banners - \$52,000

(1) Moved to Village Hall Operations 2002-03 Budget

2004-2005 BUDGET

DEPARTMENT: General Government

PROGRAM: Legislation

01-51111		02-03	03-04	03-04	04-05	2004-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	41,035	38,000	40,202	42,000	42,000
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	117	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		41,153	38,000	40,202	42,000	42,000
50-50 CONTRACTUAL SERVICES						
31	Professional Services	191,884	178,000	164,657	175,000	167,000
32	Telephone	5,292	4,500	3,984	4,000	4,000
36	Insurance-Liability	12	251,000	251,000	251,000	251,000
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		197,188	433,500	419,641	430,000	422,000
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

2004-2005 BUDGET

DEPARTMENT: General Government

PROGRAM: Legislation

60-60 COMMODITIES						
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	1,525	4,000	2,667	3,000	3,000
	Total Commodities:	<u>1,525</u>	<u>4,000</u>	<u>2,667</u>	<u>3,000</u>	<u>3,000</u>
70-70 CAPITAL OUTLAY						
58	Water Wells	0				
59	Water Main Improvements	0				
61	Land Purchases/Improvements	267	0	260	300	300
62	Bldg Purchases/Improvements	0	0	0	0	0
63	Street Improvements	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0
66	Office Equipment	0	0	0	0	0
67	Automotive/Truck Equipment	0	0	0	0	0
68	Other Equipment	0	1,500	0	1,500	0
69	Signs and Posts	0	0	0	0	0
	Total Capital Outlay:	<u>267</u>	<u>1,500</u>	<u>260</u>	<u>1,800</u>	<u>300</u>
80-80 OTHER EXPENDITURES						
27	Postage	39	100	80	100	100
33	Expense Allowance	272	800	0	500	500
34	Advertising	1,079	1,500	6,518	7,000	1,000
35	Printing & Binding	171	1,000	280	200	200
44	Taxes/Assessments	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0
46	Conferences & Training	23,911	24,000	21,000	22,000	22,000
48	Dues & Subscriptions	38,237	45,000	42,800	43,000	43,000
49	Miscellaneous Services	51,123	55,000	62,000	52,000	52,000
52	Depreciation Expense	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0
	Total Other Expenditures:	<u>114,831</u>	<u>127,400</u>	<u>132,678</u>	<u>124,800</u>	<u>118,800</u>
	TOTAL ALL CATEGORIES:	<u>354,963</u>	<u>604,400</u>	<u>595,448</u>	<u>601,600</u>	<u>586,100</u>

2004-05 Budget

FUND: General
PROGRAM: Clerk's Office

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	6,370	6,300	7,000	237,900
Contractual	2,606	4,000	2,550	3,100
Commodities	1,919	2,500	1,452	1,700
Capital	0	1,000	0	0
Other	16,393	12,400	7,014	7,400
 Total	 27,288	 26,200	 18,016	 250,100

<u>Personnel</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05*</u>
Village Clerk	1	1	1
Collector/Deputy Clerk	0	0	1
Water Billing Clerk	0	0	1
Finance Clerks	0	0	2
 Total	 1	 1	 5

*FY 2004-05 clerk's office personnel were reassigned from the Finance Department Budget to the Clerks Office Budget. These positions have been reassigned to the Administration Department for supervision.

Clerk's Office - The Clerk's Office is the Official Record Keeper of the Village. Is responsible for all Board Minutes. Expenditures are:

- 01 - Wages for Village Clerk, Deputy Clerk, Wtr Billing Clerk, (2) Finance Clerks - \$237,900
- 14 - Health Insurance - \$33,000
- 46 - Clerk's Conferences - \$4,000
- 48 - Clerk's Association Dues - \$500
- 49 - Code Supplements - \$2,500

2004-05 BUDGET

DEPARTMENT: General Government

PROGRAM: Village Clerk

	02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Requests	04-05 Manager's
40-40 PERSONNEL SERVICES					
01 Wages, Regular	6,370	6,300	7,000	241,030	200,000
02 Wages, Overtime	0	0	0	4,000	4,000
03 Wages, Part Time	0	0	0	0	0
04 Wages O/T P/T	0	0	0	0	0
05 Wages Sick	0	0	0	0	0
06 Wages Vacation	0	0	0	0	0
07 Wages, Holiday	0	0	0	0	0
08 Wages Comp Time	0	0	0	0	0
09 Employee Benefits Sick Time	0	0	0	900	900
10 Wages, Target	0	0	0	0	0
14 Hospitalization Insurance	0	0	0	40,500	33,000
16 Pension Contribution	0	0	0	0	0
18 Unemployment	0	0	0	0	0
Total Personnel Services:	6,370	6,300	7,000	286,430	237,900
50-50 CONTRACTUAL SERVICES					
31 Professional Services	0	0	0	0	0
32 Telephone	2,392	3,500	2,500	3,000	3,000
36 Insurance	0	0	0	0	0
37 Public Utilities	0	0	0	0	0
38 Billing Service Expense	0	0	0	0	0
39 Rentals of Equipment	0	0	0	0	0
41 Maintenance Services, Equip.	27	500	50	100	100
42 Maintenance Services, Vehicle	0	0	0	0	0
43 Maintenance Services, Bldg	0	0	0	0	0
47 Disposal Expense	0	0	0	0	0
81 Municipal Garage	0	0	0	0	0
82 Data Processing	187	0	0	0	0
85 Personnel Expense Reimb	0	0	0	0	0
95 Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:	2,606	4,000	2,550	3,100	3,100
60-60 COMMODITIES					
15 Uniforms	0	0	0	0	0
21 Office Supplies	1,258	1,500	822	1,000	1,000
22 Operating Supplies, Chemicals	0	0	0	0	0
23 Maintenance Supplies, Bldg.	0	0	0	0	0
24 Maintenance Supplies, Equip.	0	0	0	0	0
25 Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	0
26 Maintenance Supplies, Other	0
28 Janitorial Supplies	0
29 Miscellaneous Supplies	661
Total Commodities:	<u>1,919</u>
70-70 CAPITAL OUTLAY	<u>2,500</u>
58 Water Wells	0
59 Water Main Improvements	0
61 Land Purchases/Improvements	0
62 Bldg Purchases/Improvements	0
63 Street Improvements	0
64 Meter System Improvements	0
65 Water Plant Improvements	0
66 Office Equipment	0
67 Automotive/Truck Equipment	0
68 Other Equipment	0
69 Signs and Posts	0
Total Capital Outlay:	<u>1,000</u>
80-80 OTHER EXPENDITURES	<u>1,000</u>
27 Postage	0
33 Expense Allowance	500
34 Advertising	0
35 Printing & Binding	500
44 Taxes/Assessments	6,193
45 Filing/Recording Fees	0
46 Conferences & Training	4,324
48 Dues & Subscriptions	774
49 Miscellaneous Services	4,565
52 Depreciation Expense	0
71 Debt Reduction	0
72 Interest on Debt	0
84 Road/Bridge Expense	0
93 Production Chemicals	0
94 New Installation Stock	0
Total Other Expenditures:	<u>16,393</u>
TOTAL ALL CATEGORIES:	<u>27,288</u>
	<u>26,200</u>
	<u>18,016</u>
	<u>298,630</u>
	<u>250,100</u>

2004-05 Budget

FUND: General

PROGRAM: Police/Fire Commission

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	0	0	0	0
Contractual	34,754	35,000	30,000	33,000
Commodities	36	300	10	100
Capital	0	0	0	0
Other	<u>7,715</u>	<u>8,500</u>	<u>1,430</u>	<u>3,900</u>
Total	42,504	43,800	31,440	37,000

Police/Fire Commission - This Commission is comprised of three members who are responsible for testing applicants to the Police Department and overseeing Promotional Exams. Expenditures are:

31 - Police Testing Service and Commission Meetings - \$33,000

34 - Newspaper Advertising - \$2,500

46 - Training, Conferences - \$700

2004-2005 BUDGET

DEPARTMENT: Commissions

PROGRAM: Fire & Police Commission

		<u>02-03 Actual</u>	<u>03-04 Budget</u>	<u>03-04 Act/Est</u>	<u>04-05 Requests</u>	<u>04-05 Manager's</u>
01-51122						
01						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	34,754	35,000	30,000	33,000	33,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	34,754	35,000	30,000	33,000	33,000
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0

24	Maintenance Supplies, Equip.	0	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0	0
60-60 COMMODITIES							
28	Janitorial Supplies	0	0	0	0	0	0
29	Miscellaneous Supplies	36	300	10	100	100	100
Total Commodities:		36	300	10	100	100	100
70-70 CAPITAL OUTLAY							
58	Water Wells	0	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0	0
66	Office Equipment	0	0	0	0	0	0
67	Automotive/Truck Equipment	0	0	0	0	0	0
68	Other Equipment	0	0	0	0	0	0
69	Signs and Posts	0	0	0	0	0	0
Total Capital Outlay:		0	0	0	0	0	0
80-80 OTHER EXPENDITURES							
27	Postage	115	100	100	100	100	100
33	Expense Allowance	113	300	100	200	200	200
34	Advertising	4,709	5,000	500	2,500	2,500	2,500
35	Printing & Binding	50	0	0	0	0	0
44	Taxes/Assessments	0	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0	0
46	Conferences & Training	2,322	2,500	530	700	700	700
48	Dues & Subscriptions	340	500	200	400	400	400
49	Miscellaneous Services	66	100	0	0	0	0
52	Depreciation Expense	0	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0	0
Total Other Expenditures:		7,715	8,500	1,430	3,900	3,900	3,900
TOTAL ALL CATEGORIES:		42,504	43,800	31,440	37,000	37,000	37,000

2004-05 Budget

FUND: General

PROGRAM: Planning & Zoning Commission

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	3,194	6,000	3,200	4,000
Commodities	0	100	100	100
Capital	0	0	0	0
Other	<u>12,967</u>	<u>10,000</u>	<u>10,500</u>	<u>10,000</u>
Total	16,161	16,100	13,800	14,100

Planning & Zoning Commission - The Planning & Zoning Commission is comprised of seven (7) members. This Commission conducts Public Hearings on Zoning Requests, Variations, Special Use Permits, Subdivisions, and Master Plan changes.

2004-2005 BUDGET

DEPARTMENT: Commissions

PROGRAM: Planning & Zoning Commission

		<u>02-03 Actual</u>	<u>03-04 Budget</u>	<u>03-04 Act/Est</u>	<u>04-05 Requests</u>	<u>04-05 Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
		Total Personnel Services:	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	3,194	6,000	3,200	4,000	4,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	3,194	6,000	3,200	4,000
60-60 COMMODITIES						
21	Office Supplies	0	100	100	100	100
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	0
	100
	100
	100
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
	Total Capital Outlay:
	0
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	12,967
	10,500
	10,400
	10,000
	13,800
	14,500
	14,100

2004-05 Budget

FUND: General

PROGRAM: Communications Commission

	02-03 <u>Actual</u>	03-04 <u>Budget</u>	03-04 <u>Act/Est</u>	04-05 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	39,509	46,800	34,350	36,400
Commodities	3,074	3,100	600	600
Capital	733	100	100	0
Other	<u>12,261</u>	<u>16,200</u>	<u>20,050</u>	<u>16,150</u>
Total	55,577	66,200	55,100	53,150

Communications Commission - This Commission is comprised of five members who are responsible for the monitoring of our Cable Franchise and providing Public Access to our residents. Expenditures include:

- 31- Professional Services - Contract Cable Coordinator, Commission Meetings.
- 29 - Miscellaneous Supplies - Video Tape, DVD Stock, Labels, CDs, etc.
- 46 - Conferences and Training - \$500
- 48 - Dues and Subscriptions - T-1 Data Internet Access for Village Hall \$10,000
- 48 - Dues and Subscriptions - Web Hosting \$420
- 48 - Dues and Subscriptions - Cable Modem for redundant internet access \$600
- 48 - Dues and Subscriptions - Muzak Music Service for Cass Avenue,
Channel 6 & 16 and in-building music \$900
- 48 - Dues and Subscriptions - Trade Publications
- 68 - Other Equipment - Misc Photo, video or other support items.
- 91 - Public Access Grants - Equip, Supplies, Personel for the production of video for cable

2004-2005 BUDGET

DEPARTMENT: Commissions

PROGRAM: Communications Commission

		<u>02-03 Actual</u>	<u>03-04 Budget</u>	<u>03-04 Act/Est</u>	<u>04-05 Requests</u>	<u>04-05 Manager's</u>
01-51125						
	40-40 PERSONNEL SERVICES					
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	0	0	0	0
	50-50 CONTRACTUAL SERVICES					
31	Professional Services	38,760	45,000	34,000	45,000	36,000
32	Telephone	292	500	350	350	300
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	1,000	0	0	0
41	Maintenance Services, Equip.	457	300	0	500	100
42	Maintenance Services, Vehicle	0	0	0	500	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	39,509	46,800	34,350	46,350	36,400
	60-60 COMMODITIES					
15	Uniforms	0	0	0	0	0
21	Office Supplies	74	100	100	125	100
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

26	Maintenance Materials, Other	0	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0	0
29	Miscellaneous Supplies	3,000	3,000	500	3,000	500	500
	Total Commodities:	3,074	3,100	600	3,125	600	600
	70-70 CAPITAL OUTLAY						
58	Water Wells	0	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0	0
66	Office Equipment	0	100	100	0	0	0
67	Automotive/Truck Equipment	0	0	0	0	0	0
68	Other Equipment	733	0	0	1,000	0	0
69	Signs and Postis	0	0	0	0	0	0
	Total Capital Outlay:	733	100	100	1,000	0	0
	80-80 OTHER EXPENDITURES						
27	Postage	9	100	50	50	50	50
33	Expense Allowance	0	100	0	0	0	0
34	Advertising	0	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0	0
44	Taxes/Assessments	0	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0	0
46	Conferences & Training	1,103	2,500	800	2,000	500	500
48	Dues & Subscriptions	6,042	2,500	10,000	12,000	10,500	10,500
49	Miscellaneous Services	45	1,000	200	500	100	100
52	Depreciation Expense	0	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0	0
91	Public Access Grants	5,062	10,000	9,000	10,000	5,000	5,000
93	Production Chemicals	0	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0	0
	Total Other Expenditures:	12,261	16,200	20,050	24,550	16,150	16,150
	TOTAL ALL CATEGORIES:	55,577	66,200	55,100	75,025	53,150	53,150

2003-04 Budget

FUND: General

PROGRAM: Environmental Improvement Commission

	01-02 <u>Actual</u>	02-03 <u>Budget</u>	02-03 <u>Act/Est</u>	03-04 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	6,120	7,000	3,000	3,000
Commodities	31	50	617	500
Capital	0	500	0	0
Other	<u>504</u>	<u>5,100</u>	<u>2,950</u>	<u>2,650</u>
Total	6,654	12,650	6,567	6,150

Environmental Improvement Commission - The Environmental Improvement Commission has nine members who monitor and recommend policy concerning the Village's Waste/ Recycling Disposal, and Yard Waste. Expenditures include:
31 - Professional Services - Commission Meetings - \$3,000
49 - Miscellaneous Services - Environmental Scholarships-\$2,500

2004-2005 BUDGET

DEPARTMENT: Commissions

PROGRAM: Environmental Improvement Commission

		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	6,120	7,000	3,000	3,000	3,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	6,120	7,000	3,000	3,000	3,000
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0

60-60 COMMODITIES	
26	Maintenance Materials, Other
28	Janitorial Supplies
29	Miscellaneous Supplies
31	Total Commodities:
	50
	617
	500
	500
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	0
	500
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	504
	5,100
	2,950
	4,150
	2,650
	TOTAL ALL CATEGORIES:
	6,654
	12,650
	6,567
	7,650
	6,150

2004-05 Budget

FUND: General
PROGRAM: Administration

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	304,977	366,700	321,410	277,627
Contractual	28,112	33,000	28,200	30,800
Commodities	8,014	6,000	6,400	6,000
Capital	729	2,000	300	300
Other	<u>24,001</u>	<u>23,200</u>	<u>19,210</u>	<u>27,000</u>
Total	365,833	430,900	375,520	341,727

<u>Personnel</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Village Manager	1	1	1	1
Assistant Village Manager	1	1	1	0
Executive Aide	1	1	1	1
Administrative/Finance Intern	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.025</u>
Total	3	3	3	2.025

- 01 - Wages for Village Manager, and the Executive Aide/Human Resources Asst - \$180,000
- 03 - Wages for Administrative/Finance Intern - 10,000
- 09 - Employee Benefits Sick Time \$47,117
- 14 - Health Insurance - \$39,510
- 27 - Postage - \$10,000
- 31 - Employee Counseling, Citizen Survey - \$20,000
- 32 - Telephone - \$7,200
- 46 - Illinois Municipal League Conferences, Supervisory Training - \$10,000
- 48 - ICMA and IIMCA Dues - \$3,500

2004-2005 BUDGET

DEPARTMENT: Administration

PROGRAM: Village Manager

<u>01-51210</u>		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	271,911	309,000	283,000	324,450	180,000
02	Wages, Overtime	117	1,000	1,000	1,000	1,000
03	Wages, Part Time	0	0	0	0	10,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	5,100	8,600	5,100	47,117	47,117
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	27,849	48,100	28,000	38,359	39,510
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	4,310	0	0
		Total Personnel Services:	304,977	366,700	321,410	410,926
50-50 CONTRACTUAL SERVICES						
31	Professional Services	8,098	10,000	8,100	20,000	20,000
32	Telephone	14,708	14,000	14,000	7,200	7,200
36	Insurance	0	1,000	0	0	0
37	Public Utilities	68	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	1,704	2,000	500	1,100	1,100
41	Maintenance Services, Equip.	205	3,000	3,000	2,500	2,500
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	428	1,000	100	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	2,558	2,000	2,500	0	0
82	Data Processing	343	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	28,112	33,000	28,200	30,800
60-60 COMMODITIES						
21	Office Supplies	5,247	3,000	3,300	3,000	3,000
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	8,014
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	729
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	24,001
	23,200
	19,210
	19,000
	27,000
	TOTAL ALL CATEGORIES:
	365,833
	430,900
	375,520
	467,026
	341,727

2003-04 Budget

FUND: General

PROGRAM: Community Relations

	<u>02-03</u> <u>Actual</u>	<u>02-03</u> <u>Budget</u>	<u>03-04</u> <u>Act/Est</u>	<u>04-05</u> <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	22,008	24,000	20,700	22,200
Commodities	0	1,000	0	0
Capital	0	0	0	0
Other	<u>57,798</u>	<u>70,100</u>	<u>52,500</u>	<u>56,000</u>
Total	79,806	95,100	73,200	78,200

Community Relations - This is our Public Information Office. Included in this Budget are:

31- Professional Services - Preparation and delivery of six Newsletters and Village Calendar
-\$22,000

34 - Advertising - Weekly Newspaper Community Page - \$26,000

35 - Printing and distributing six Newsletters and Village Calendar - \$30,000

2004-2005 BUDGET

DEPARTMENT: Administration

PROGRAM: Public-Community Relations

01-51127		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:						
50-50 CONTRACTUAL SERVICES						
31	Professional Services	21,887	23,000	20,500	22,000	22,000
32	Telephone	121	1,000	200	200	200
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:						
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	0	0	0	0	0	0
26 Maintenance Materials, Other	0	0	0	0	0	0
28 Janitorial Supplies	0	0	0	0	0	0
29 Miscellaneous Supplies	0	1,000	0	0	0	0
Total Commodities:	0	1,000	0	0	0	0
70-70 CAPITAL OUTLAY						
58 Water Wells	0	0	0	0	0	0
59 Water Main Improvements	0	0	0	0	0	0
61 Land Purchases/Improvements	0	0	0	0	0	0
62 Building Purchases/Improvements	0	0	0	0	0	0
63 Street Improvements	0	0	0	0	0	0
64 Meter System Improvements	0	0	0	0	0	0
65 Water Plant Improvements	0	0	0	0	0	0
66 Office Equipment	0	0	0	0	0	0
67 Automotive/Truck Equipment	0	0	0	0	0	0
68 Other Equipment	0	0	0	0	0	0
69 Signs and Posts	0	0	0	0	0	0
Total Capital Outlay:	0	0	0	0	0	0
80-80 OTHER EXPENDITURES						
27 Postage	0	100	0	100	0	0
33 Expense Allowance	0	0	0	0	0	0
34 Advertising	29,922	30,000	22,500	26,000	26,000	26,000
35 Printing & Binding	27,876	40,000	30,000	30,000	30,000	30,000
44 Taxes/Assessments	0	0	0	0	0	0
45 Filing/Recording Fees	0	0	0	0	0	0
46 Conferences & Training	0	0	0	0	0	0
48 Dues & Subscriptions	0	0	0	0	0	0
49 Miscellaneous Services	0	0	0	0	0	0
52 Depreciation Expense	0	0	0	0	0	0
71 Debt Reduction	0	0	0	0	0	0
72 Interest on Debt	0	0	0	0	0	0
84 Road/Bridge Expense	0	0	0	0	0	0
93 Production Chemicals	0	0	0	0	0	0
94 New Installation Stock	0	0	0	0	0	0
Total Other Expenditures:	57,798	70,100	52,500	56,100	56,000	56,000
TOTAL ALL CATEGORIES:	79,806	95,100	73,200	78,300	78,200	78,200

2003-04 Budget

FUND: General

PROGRAM: Information Technology

	<u>02-03</u> <u>Actual</u>	<u>03-04</u> <u>Budget</u>	<u>04-05</u> <u>Act/Est</u>	<u>04-05</u> <u>Budget</u>
Personnel/Services	66,955	75,400	75,000	78,935
Contractual	5,855	5,500	4,900	64,300
Commodities	2,052	2,700	900	1,300
Capital	-34	0	0	21,000
Other	2,507	4,100	2,020	12,150
Total	77,335	87,700	82,820	177,685

<u>Personnel</u> Information Technology*	<u>02-03</u> <u>1</u>	<u>03-04</u> <u>1</u>	<u>04-05</u> <u>1</u>
Total	1	1	1

Data Processing - This Division is responsible for all our Technology needs. Works with all departments on upgrades or new systems. Expenditures include:

- 01 - Wages- Technology Coordinator - \$65,000
- 14 - Health Insurance - \$13,935
- 24 - Tools and accessories
- 48 - Norton Antivirus Yearly Renewal \$1800
- 48 - M-Daemon Yearly Renewal \$440
- 48 - Patch Update Subscription Service \$2000
- 48 - Network Observer Subscription \$1000
- 48 - Windows.net subscription \$400
- 48 - GIS subscription \$5,000
- 66 - P.C.s, Auto Attendant - \$5,000
- 68 - Live Scan: Camera System \$16,000
- 82 - Office 2003 SA for 45 Clients \$10,700
- 82 - Office 2003 Upgrade for all other clients \$21,300
- 82 - Windows XP Upgrade for all other clients \$3500
- 82 - Contract Employees - \$20,000

2004-2005 BUDGET

DEPARTMENT: Administration

PROGRAM: Information Technology

01-51116		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	60,338	62,400	63,000	112,000	65,000
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	1,000	0	2,000	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	6,617	12,000	12,000	24,000	13,935
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		66,955	75,400	75,000	138,000	78,935
50-50 CONTRACTUAL SERVICES						
31	Professional Services	4,297	1,000	2,500	1,000	5,000
32	Telephone	45	1,500	1,100	1,800	1,000
36	Insurance	0	1,000	0	1,000	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	1,513	2,000	1,300	2,000	1,500
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	5,000	56,800
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		5,855	5,500	4,900	10,800	64,300
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	1,099	700	200	700	500
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	104	1,000	0	1,500	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES		
26	Maintenance Materials, Other	0
28	Janitorial Supplies	0
29	Miscellaneous Supplies	849
	Total Commodities:	2,052
		2,700
		900
		4,700
		1,300
70-70 CAPITAL OUTLAY		
58	Water Wells	0
59	Water Main Improvements	0
61	Land Purchases/Improvements	0
62	Bldg Purchases/Improvements	0
63	Street Improvements	0
64	Meter System Improvements	0
65	Water Plant Improvements	0
66	Office Equipment	-34
67	Automotive/Truck Equipment	0
68	Other Equipment	0
69	Signs and Posts	0
	Total Capital Outlay:	-34
		0
		30,000
		21,000
80-80 OTHER EXPENDITURES		
27	Postage	0
33	Expense Allowance	200
		0
34	Advertising	0
35	Printing & Binding	1,272
44	Taxes/Assessments	0
45	Filing/Recording Fees	0
46	Conferences & Training	860
48	Due's & Subscriptions	455
49	Miscellaneous Services	1,500
		-80
52	Depreciation Expense	0
71	Debt Reduction	0
72	Interest on Debt	0
84	Road/Bridge Expense	0
93	Production Chemicals	0
94	New Installation Stock	0
	Total Other Expenditures:	2,507
		4,100
		2,020
		71,740
		12,150
	TOTAL ALL CATEGORIES:	77,335
		87,700
		82,820
		255,240
		177,685

2003-04 Budget

FUND: General
PROGRAM: Safety Compliance

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	70,577	79,700	73,148	83,774
Contractual	58	2,500	1,800	4,100
Commodities	390	1,300	120	300
Capital	0	1,800	300	1,000
Other	150	800	750	2,400
Total	71,176	86,100	76,118	91,574
<u>Personnel</u>		<u>01-02</u>	<u>02-03</u>	<u>03-04</u>
Safety Compliance Technician		0	1	1
Total		0	1	1

Safety Compliance - Works with the Village's Executive Safety Committee, Village Manager's Office, and all Village Departments to assure Village compliance with all Federal and State safety and loss control regulations. Assists in carrying out the Village's annual loss control goals and prepares for the IRMA Management Assessment Program.

01 - Wages for Safety Compliance Technician - \$64,000

14 - Health Insurance - \$13,282

2004-2005 BUDGET

DEPARTMENT: Administration

PROGRAM: Safety Compliance

		02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Requests	04-05 Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	65,049	60,900	62,087	69,000	64,000
02	Wages, Overtime	0	300	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	6,500	0	6,492	6,492
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	5,528	12,000	11,061	13,529	13,282
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		70,577	79,700	73,148	89,021	83,774
50-50 CONTRACTUAL SERVICES						
31	Professional Services	58	100	0	200	200
32	Telephone	0	200	0	100	100
36	Insurance	0	1,000	0	1,000	1,000
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	100	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	1,000	1,000
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	1,100	1,800	0	1,800
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		58	2,500	1,800	2,300	4,100
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	2	200	100	200	200
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	1,000	0	1,000	0

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	390
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	0
	1,800
	300
	1,000
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	150
	800
	750
	1,300
	1,300
	1,300
TOTAL ALL CATEGORIES:	
	71,176
	86,100
	76,118
	94,921
	91,574

2004-05 Budget

FUND: General
PROGRAM: Facilities Operations

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	86,883	195,000	158,000	182,800
Contractual	26,953	29,000	25,850	98,200
Commodities	5,432	17,000	6,650	7,500
Capital	1,487	7,000	2,000	4,000
Other	<u>0</u>	<u>3,500</u>	<u>500</u>	<u>1,000</u>
Total	120,755	251,500	193,000	293,500
 Personnel	 <u>2001-02</u>	 <u>2002-03</u>	 <u>2003-04</u>	 <u>2004-05</u>
Facilities Manager	0	1	1	1
Custodian	0	1	1	1
Receptionist*	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total	0	3	3	3

01 - Salaries, Facilities Manager, Custodian and Security Desk

Receptionist - \$144,000

14 - Health Insurance - \$32,800

23 - Building Maint. Supplies - \$2,000

28 - Janitorial Supplies - \$4,000

31 - Facility & Downtown Flower & Landscape Maintenance (\$60,000)

& Contractual Building Maintenance at Police (\$6,000) Backflow professional services (\$2,000)

37 - Village Hall Utilities - \$600

41 - Maintenance for elevator, heating/air-conditioning, compressors, and lights - \$10,000

43 - Building Service Agreements for Fire Alarm/Sprinkler System, Floor Mats,

Floor Cleaning & Waxing, Window Cleaning, Landscaping, Security Sys. - \$13,000

62 - Building Upgrades - \$2,000

* Reassigned from Legislation Budget

2004-2005 BUDGET

DEPARTMENT: Administration

PROGRAM: Facilities Operations (1)

		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	72,739	136,000	142,000	150,000	144,000
02	Wages, Overtime	7,147	25,000	4,000	10,000	5,000
03	Wages, Part Time	0	5,000	0	5,000	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	6,997	29,000	12,000	32,800	33,800
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	86,883	195,000	158,000	197,800	182,800
50-50 CONTRACTUAL SERVICES						
31	Professional Services	1,537	4,000	600	10,000	72,000
32	Telephone	896	0	1,100	1,200	2,400
36	Insurance	0	1,000	0	0	0
37	Public Utilities	616	9,000	500	2,000	600
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	316	2,000	150	2,000	200
41	Maintenance Services, Equip.	10,291	5,000	11,000	15,000	10,000
42	Maintenance Services, Vehicle	0	1,000	0	1,000	0
43	Maintenance Services, Bldg	13,297	5,000	12,500	16,000	13,000
47	Disposal Expense	0	1,000	0	0	0
81	Municipal Garage	0	1,000	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	26,953	29,000	25,850	47,200	98,200
60-60 COMMODITIES						
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	4,000	0	1,000	0
23	Maintenance Supplies, Bldg.	1,558	4,000	1,800	5,000	2,000
24	Maintenance Supplies, Equip.	0	1,000	150	2,000	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0
28	Janitorial Supplies	2,040	7,000	3,500	5,000	4,000

60-60 COMMODITIES	
29	Miscellaneous Supplies
	Total Commodities:
	5,432
	17,000
	6,650
	15,000
	7,500
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	1,487
	7,000
	2,000
	42,000
	4,000
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	0
	3,500
	500
	3,500
	1,000
	305,500
	293,500
	TOTAL ALL CATEGORIES:
	120,755
	251,500
	193,000

(1) Renamed from Village Hall Operations

2004-05 Budget

FUND: General
PROGRAM: Finance

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	414,110	439,500	428,852	299,351
Contractual	65,956	55,200	39,227	27,750
Commodities	3,793	4,000	1,850	1,800
Capital Outlay	100	1,000	250	200
Other	14,977	10,900	10,100	9,750
Total	498,936	510,600	480,279	338,851

<u>Personnel</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2003-05</u>
Finance Director	1	1	1
Assistant Finance Director	1	0	1
Chief Accountant	0	1	0
Collector/Deputy Clerk	1	1	0
Water Billing Clerk	1	1	0
Accounting Technician	1	1	1
Administrative/Finance Intern	0	0	0.025
Finance Clerks	2	2	0
Total	7	7	3.025

Finance - This Department receives and disburses all Village Funds. It is also responsible for the Investment of Idle Funds, providing internal control of Financial records, Payroll Administration, Purchasing, Expenditures, Budget/Appropriations, & Tax Levy. Expenditures incl
 01 - Wages for Finance Director, Asst Finance Director, Accounting Technician - 212,600
 03 - Wages for Administrative/Finance Intern - 10,000
 09 - Sick Time Bank - \$41,251
 14 - Health Insurance - \$34,500
 31 - Independent Audit Fees and conversion to full CAFR - \$26,000
 34 - Publish Treasurer Report, Tax Levy, Appropriation - \$1,800
 46 - GFOA, IGFOA Conferences - \$3,000
 48 - GFOA, IGFOA, IMTA Membership Dues, P/R reference manuals -\$1,800

2004-05 BUDGET

DEPARTMENT: FINANCE		PROGRAM: FINANCE			
		02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Requests
					04-05 Manager's
01-51410					
	40-40 PERSONNEL SERVICES				
01	Wages, Regular	370,034	355,000	367,000	212,600
02	Wages, Overtime	5,276	6,000	4,214	1,000
03	Wages, Part Time	0	0	0	10,000
04	Wages O/T P/T	0	0	0	0
05	Wages Sick	0	0	0	0
06	Wages Vacation	0	0	0	0
07	Wages, Holiday	0	0	0	0
08	Wages Comp Time	0	0	0	0
09	Employee Benefits Sick Time	1,800	3,500	3,500	40,421
10	Wages, Target	0	0	0	0
14	Hospitalization Insurance	37,000	75,000	54,138	34,500
16	Pension Contribution	0	0	0	0
18	Unemployment	0	0	0	0
Total Personnel Services:		414,110	439,500	428,852	288,521
50-50 CONTRACTUAL SERVICES					299,351
31	Professional Services	63,118	50,000	36,000	26,000
32	Telephone	2,811	2,700	3,200	1,700
36	Insurance	0	1,000	0	0
37	Public Utilities	0	0	0	0
38	Billing Service Expense	0	0	0	0
39	Rentals of Equipment	0	0	0	0
41	Maintenance Services, Equip.	27	500	27	100
42	Maintenance Services, Vehicle	0	0	0	50
43	Maintenance Services, Bldg	0	0	0	0
47	Disposal Expense	0	0	0	0
81	Municipal Garage	0	0	0	0
82	Data Processing	0	1,000	0	0
85	Personnel Expense Reimb	0	0	0	0
95	Chicago Water Purchase	0	0	0	0
Total Contractual Services:		65,956	55,200	39,227	27,800
60-60 COMMODITIES					27,750
15	Uniforms	0	0	0	0
21	Office Supplies	2,844	2,000	600	500
22	Operating Supplies, Chemicals	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	50	0
24	Maintenance Supplies, Equip.	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0

26	Maintenance Supplies, Other	0	0	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0	0	0
29	Miscellaneous Supplies	949	2,000	1,200	1,200	1,200	1,200	1,200
	Total Commodities:	3,793	4,000	1,850	1,700	1,700	1,800	1,800
	70-70 CAPITAL OUTLAY							
58	Water Wells	0	0	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0	0	0
66	Office Equipment	100	1,000	250	200	200	200	200
67	Automotive/Truck Equipment	0	0	0	0	0	0	0
68	Other Equipment	0	0	0	0	0	0	0
69	Signs and Posts	0	0	0	0	0	0	0
	Total Capital Outlay:	100	1,000	250	200	200	200	200
	80-80 OTHER EXPENDITURES							
27	Postage	14	100	50	100	100	100	100
33	Expense Allowance	282	300	200	200	200	50	50
34	Advertising	2,638	1,000	1,600	2,500	2,500	1,800	1,800
35	Printing & Binding	2,478	2,500	2,200	2,500	2,500	2,500	2,500
44	Taxes/Assessments	0	0	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0	0	0
46	Conferences & Training	4,618	4,000	3,500	4,000	4,000	3,000	3,000
48	Dues & Subscriptions	3,871	2,000	2,100	2,000	2,000	1,800	1,800
49	Miscellaneous Services	461	1,000	450	500	500	500	500
52	Depreciation Expense	0	0	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0	0	0
73	Fiscal Agent Fees	615	0	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0	0	0
	Total Other Expenditures:	14,977	10,900	10,100	11,800	11,800	9,750	9,750
	TOTAL ALL CATEGORIES:	498,936	510,600	480,279	330,021	330,021	338,851	338,851

2003-04 Budget

FUND: General
PROGRAM: Police Administration

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	181,273	422,900	333,000	342,146
Contractual	149,351	157,000	152,100	164,100
Commodities	11,632	16,500	18,300	17,000
Capital	15,712	5,000	500	1,000
Other	<u>41,161</u>	<u>65,000</u>	<u>35,900</u>	<u>60,700</u>
Total	399,129	666,400	539,800	584,946
 Personnel				
Chief	1	1	1	1
Deputy Chief	0	1	1	1
Administrative Assistant III	1	1	1	1
Maintenance Man**	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
 Total	3	3	3	3

** Maintenance Man position eliminated 2002-2003

Administration - Provides supervision and management for all Divisions of the Police Department. Maintains records for Police Accreditation. Responsible for Police Department Budget. Works with surrounding communities to provide Emergency Assistance in time of emergency. Serves as Village Representative to the County 9-1-1 Board. Expenditures included are:

- 01 - Wages for Chief, Administrative Assistant, and Deputy Chief - \$280,000
- 02 - Overtime Wages - \$5,000
- 09 - Sick Leave Bank for retiring employees - \$11,773
- 14 - Health Insurance - \$45,373
- 15 - Uniforms & Clothing - \$2,000
- 21 - Paper, pens, tape, staples, staplers, scissors, folders, labels, paper clips , cd roms, inkjet cartridges, floppy disks, copy, computer and leads paper - \$8,000
- 23 - Light bulbs, paint, brushes, filters, shelves, flags, repair parts, tyvec suits - \$2,000
- 24 - Diesel fuel, batteries for emergency generator, UPS battery backup- \$1,000
- 28 - Cleaners, mops, soap, toilet tissue, towels, brooms, gloves, liners - \$4,000
- 31 - CALEA Accreditation, Attorney Fees, Stranger Danger Programs, Professional Services, "Buy Money" Informant Fees - \$43,000
- 32 - Police Phone System - \$39,000
- 33 - Meetings, prisoner meals, Halloween detail, retirements - \$1,500
- 34 - Advertising - \$200
- 35 - Printing of Traffic Tickets, Accident Reports, Juvenile Reports, Various Forms - \$3,000

2003-04 Budget

- 36 - Insurance - \$2,500**
- 37 - Utilities for Police/Fire Building - \$5,800**
- 39 - Copier Leases, Pagers - \$3,000**
- 41 - Maintenance Contracts for Computers, Office Equipment, Heating/Air Conditioning, Radios, Generator, Boiler, Firing Range, Elevator, Video Camera System (grant) and 9-1-1 Equipment - \$30,800**
- 43 - Police/Fire Building Upkeep - \$40,000**
- 46 - Seminars, conference, training, meetings - \$3,000**
- 48 - Dues for DuMeg - (\$23,000), FIAT (\$2,000) Chiefs Associations - \$48,000**
- 49 - Services for notaries, license plates, cleaning, sewing, repairs - \$5,000**
- 62 - Sealcoat & restripe facility parking lot, new lighting system - \$1,000**

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: ADMINISTRATION

01-52110		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	154,562	310,000	271,000	318,850	280,000
02	Wages, Overtime	6,203	8,000	2,000	5,000	5,000
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	7,000	0	7,500	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	1,700	32,000	0	11,773	11,773
10	Wages, Target	0	5,900	0	6,250	0
14	Hospitalization Insurance	18,808	60,000	60,000	45,373	45,373
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		181,273	422,900	333,000	394,746	342,146
50-50 CONTRACTUAL SERVICES						
31	Professional Services	46,865	35,000	42,000	50,000	43,000
32	Telephone	33,059	30,000	38,000	42,000	39,000
36	Insurance	-8,255	1,000	1,000	1,000	2,500
37	Public Utilities	4,924	5,000	5,800	5,000	5,800
39	Rentals of Equipment	4,044	4,000	4,300	4,000	3,000
41	Maintenance Services, Equip.	25,531	40,000	25,000	40,000	30,800
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	43,183	42,000	36,000	42,000	40,000
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
Total Contractual Services:		149,351	157,000	152,100	184,000	164,100
60-60 COMMODITIES						
15	Uniforms & Clothing	2,391	2,500	1,500	2,500	2,000
21	Office Supplies	4,435	8,000	8,300	12,000	8,000
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	1,833	2,000	3,000	3,000	2,000
24	Maintenance Supplies, Equip.	595	1,000	1,000	1,000	1,000
25	Maintenance Supplies, Vehicle	0	0	0	0	0
28	Janitorial Supplies	2,378	3,000	4,500	4,000	4,000
29	Miscellaneous Supplies	0	0	0	0	0
Total Commodities:		11,632	16,500	18,300	22,500	17,000

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: ADMINISTRATION

01-52110		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
70-70 CAPITAL OUTLAY						
61	Land Purchases/Improvements	0	0	0	0	0
62	Bldg Purchases/Improvements	5,752	5,000	500	5,000	1,000
66	Office Equipment	9,960	0	0	13,000	0
67	Automotive/Truck Equipment	0	0	0	0	0
68	Other Equipment	0	0	0	0	0
Total Capital Outlay:		15,712	5,000	500	18,000	1,000
80-80 OTHER EXPENDITURES						
27	Postage	0	0	0	0	0
33	Expense Allowance	1,283	1,000	1,400	1,500	1,500
34	Advertising	95	1,000	0	1,000	200
35	Printing & Binding	4,103	5,000	3,300	5,000	3,000
46	Conferences & Training	1,989	3,000	2,200	5,000	3,000
48	Dues & Subscriptions	28,591	50,000	24,000	50,000	48,000
49	Miscellaneous Services	5,100	5,000	5,000	7,000	5,000
50	DUI Tech. Expense	0	0	0	0	0
91	Narcotics (State)	0	0	0	0	0
92	Narcotics (Federal)	0	0	0	0	0
Total Other Expenditures:		41,161	65,000	35,900	69,500	60,700
TOTAL ALL CATEGORIES:		399,129	666,400	539,800	688,746	584,946

2004-2005 Budget

FUND: General
PROGRAM: Police Patrol

	<u>2002-032</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	3,142,977	3,488,200	3,146,200	3,520,906
Contractual	289,003	281,000	245,968	234,566
Commodities	56,872	52,000	30,700	40,400
Capital	52,414	140,000	72,000	189,000
Other	41,318	36,000	20,225	20,300
Total	3,582,584	3,997,200	3,515,093	4,005,172
Personnel		<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Deputy Chief		1	1	1
Lieutenants*		2	0	0
Sergeants		6	6	6
Police Officers		30	30	30
Community Service Officer		1	1	1
Crossing Guards		6	6	6
Total		46	44	44

*Lieutenant transferred to Investigations as Detective Commander in 2003-2004 budget

Patrol - Provides 24 hour preventive Patrol throughout the Village. Also provides Traffic Enforcement, Alarm Responses, Building Security Checks, Motorist Assists, Warrant Services, Bike Patrols, and Community Policing. Expenditures include:

- 01 - Wages for Deputy Chief, six Sergeants, 30 Police Officers, and a Community Service Officer - \$2,800,000
- 02 - Overtime which includes Court time - \$200,000
- 03 - Wages for six Crossing Guards - \$21,000
- 09 - Sick Leave Bank for retiring employees - \$14,906
- 14 - Health Insurance - \$485,000
- 15 - Uniforms replacements - \$20,000
- 22 - Bullet proof vests, ammunition, batteries, photo processing - \$17,000
- 42 - Major vehicle overhauls, tires, washes, alignments, towing - \$30,000
- 46 - Basic training, specialty and supervisory training, tuition reimbursement - \$20,000
- 67 - Three (3) new squad cars - \$68,000
- 68 - Mobile radios, in-car computers, light bars, radar guns, K-9 (\$25,000) - \$121,000
- 81 - Preventive maintenance, gas, oil - \$202,066

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: PATROL

01-52121		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	2,597,531	2,700,000	2,600,000	2,824,864	2,800,000
02	Wages, Overtime	202,654	200,000	140,000	300,000	200,000
03	Wages, Part Time	21,624	25,000	21,000	27,000	21,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	93,000	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	92,236	32,200	32,200	14,906	14,906
10	Wages, Target	0	78,000	0	0	0
14	Hospitalization Insurance	222,673	360,000	353,000	470,549	485,000
16	Pension Contribution	0	0	0	0	0
18	Unemployment	6,259	0	0	0	0
Total Personnel Services:		3,142,977	3,488,200	3,146,200	3,637,319	3,520,906
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	0	0	0	0
32	Telephone	0	0	0	0	0
36	Insurance	6,949	1,000	15,468	1,000	2,500
37	Public Utilities	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	32,072	20,000	30,500	35,000	30,000
43	Maintenance Services, Bldg	0	0	0	0	0
81	Municipal Garage	249,982	260,000	200,000	202,066	202,066
82	Data Processing	0	0	0	0	0
Total Contractual Services:		289,003	281,000	245,968	238,066	234,566
60-60 COMMODITIES						
15	Uniforms & Clothing	34,389	26,000	14,000	35,000	20,000
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	17,839	23,000	13,500	30,000	17,000
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	1,245	1,000	1,300	2,000	1,400
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	3,399	2,000	1,900	4,000	2,000
Total Commodities:		56,872	52,000	30,700	71,000	40,400

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: PATROL

01-52121		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
70-70 CAPITAL OUTLAY						
61	Land Purchases/Improvements	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0
66	Office Equipment	0	0	0	0	0
67	Automotive/Truck Equipment	0	105,000	50,000	135,000	68,000
68	Other Equipment	52,414	35,000	22,000	120,000	121,000
Total Capital Outlay:		52,414	140,000	72,000	255,000	189,000
80-80 OTHER EXPENDITURES						
27	Postage	322	1,000	225	1,000	300
33	Expense Allowance	0	0	0	0	0
34	Advertising	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0
46	Conferences & Training	40,996	35,000	20,000	70,000	20,000
48	Dues & Subscriptions	0	0	0	0	0
49	Miscellaneous Services	0	0	0	0	0
50	DUI Tech. Expense	0	0	0	0	0
91	Narcotics (State)	0	0	0	0	0
92	Narcotics (Federal)	0	0	0	0	0
Total Other Expenditures:		41,318	36,000	20,225	71,000	20,300
		0	0	0	0	0
TOTAL ALL CATEGORIES:		3,582,584	3,997,200	3,515,093	4,272,385	4,005,172

(1) Amended 5/14/04

2004-05 Budget

FUND: General
PROGRAM: Police Investigation

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	582,453	527,200	496,000	544,232
Contractual	0	1,000	0	2,500
Commodities	3,361	4,500	2,800	3,000
Capital	6,314	27,000	23,000	23,000
Other	12,039	6,000	6,000	6,000
Total	604,167	565,700	527,800	578,732

<u>Personnel</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Commander*	1	1	1
Detectives	3	3	3
Administrative Assistant I	1	1	1
Investigative Aide	1	1	1
Total	6	6	6

*Lieutenant added as Commander in 2003-2004

Investigation- This is the Plain Clothes Detective Division which investigates and prosecutes all crimes of a major nature. Also provides a Juvenile Officer to the Junior High and High School. Expenditures include:

- 01 - Wages for Detective Commander, three Detectives, Investigative Aide and Administrative Assistant I - \$430,000
- 02 - Six hours overtime per pay period per Detective plus regular overtime which includes court - \$39,000
- 09 - Sick Leave Bank - \$25,836
- 14 - Health Insurance - \$49,396
- 15 - Uniforms and Clothing - \$ 3,000
- 36 - Insurance - \$2,500
- 46 - Specialized Training, tuition reimbursements - \$6,000
- 67 - 4th year principal payment of unmarked vehicle - \$23,000

20042005 BUDGET

DEPARTMENT: POLICE

PROGRAM: INVESTIGATIONS

		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	487,471	402,000	406,000	484,752	430,000
02	Wages, Overtime	29,000	40,000	35,000	50,000	39,000
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	14,000	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	30,400	6,200	0	25,836	25,836
10	Wages, Target	0	10,000	0	0	0
14	Hospitalization Insurance	35,582	55,000	55,000	47,958	49,396
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	582,453	527,200	496,000	608,546	544,232
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	0	0	0	0
32	Telephone	0	0	0	0	0
36	Insurance	0	1,000	0	1,000	2,500
37	Public Utilities	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
	Total Contractual Services:	0	1,000	0	1,000	2,500
60-60 COMMODITIES						
15	Uniforms & Clothing	3,361	4,500	2,800	4,500	3,000
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	0	0	0	0	0
	Total Commodities:	3,361	4,500	2,800	4,500	3,000

70-70 CAPITAL OUTLAY	
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
Total Capital Outlay:	
	6,314
	27,000
	23,000
	45,000
	23,000
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
50	DUI Tech. Expense
91	Narcotics (State)
92	Narcotics (Federal)
Total Other Expenditures:	
	12,039
	6,000
	6,000
	12,000
	6,000
TOTAL ALL CATEGORIES:	
	604,167
	565,700
	527,800
	671,046
	578,732

2003-04 Budget

2004-05 Budget

FUND: General

PROGRAM: Police Communications

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	611,306	781,500	733,000	800,902
Contractual	75,866	59,000	57,000	84,000
Commodities	1,711	3,000	3,000	1,700
Capital	-867	0	0	0
Other	<u>4,857</u>	<u>7,000</u>	<u>4,700</u>	<u>5,000</u>
 Total	 692,873	 850,500	 797,700	 891,602
 Personnel		2002-03	2003-04	2004-05
Telecommunicators		8	8	8
Computer Systems Manager		1	1	1
Communications Supervisor		1	1	1
Telecommunicator (Part Time)		2	0.5	0.5
Records Clerks		<u>2</u>	<u>2</u>	<u>2</u>
 Total		 14	 12.5	 12.5

Communications - Provides 24 hour per day dispatching for Police and Fire and 9-1-1 Service. Also handles citizen complaints and Records Keeping. Expenditures include:

- 01 - Wages for Communications Supervisor, Systems Manager, eight Telecommunicators, and two Records Clerks - \$640,000
- 02 - Overtime wages - \$14,000
- 03 - Part time Telecommunicator - \$12,000
- 09 - Sick Leave Bank - \$2,109
- 14 - Health Insurance - \$132,793
- 15 - Uniforms and Clothing - \$1,700
- 36 - Insurance - \$1,000
- 39 - AS 400 and LEADS line leases - \$25,000
- 41 - Maintenance Contracts for Dispatch Center, Computers, Radios, Computer Dispatch - \$58,000
- 46 - Seminars, conferences, specialized training - \$5,000

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: COMMUNICATIONS

01-52180		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	540,451	635,000	625,000	684,348	640,000
02	Wages, Overtime	14,338	16,000	12,000	16,000	14,000
03	Wages, Part Time	0	1,000	1,000	25,000	12,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	16,000	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	7,000	5,500	0	2,109	2,109
10	Wages, Target	0	13,000	0	0	0
14	Hospitalization Insurance	49,517	95,000	95,000	128,926	132,793
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		611,306	781,500	733,000	856,383	800,902
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	0	0	0	0
32	Telephone	0	0	0	0	0
36	Insurance	0	1,000	1,000	1,000	1,000
37	Public Utilities	0	0	0	0	0
39	Rentals of Equipment	18,200	8,000	8,000	25,000	25,000
41	Maintenance Services, Equip.	42,420	50,000	48,000	58,000	58,000
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	15,246	0	0	0	0
Total Contractual Services:		75,866	59,000	57,000	84,000	84,000
60-60 COMMODITIES						
15	Uniforms & Clothing	1,711	3,000	1,500	3,000	1,700
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	0	0	0	0	0
Total Commodities:		1,711	3,000	1,500	3,000	1,700

2004-2005 BUDGET

DEPARTMENT: POLICE

PROGRAM: COMMUNICATIONS

<u>01-52180</u>		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
70-70 CAPITAL OUTLAY						
61	Land Purchases/Improvements	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0
66	Office Equipment	0	0	0	0	0
67	Automotive/Truck Equipment	0	0	0	0	0
68	Other Equipment	-867	0	0	0	0
Total Capital Outlay:		<u>-867</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
80-80 OTHER EXPENDITURES						
27	Postage	0	0	0	0	0
33	Expense Allowance	0	0	0	0	0
34	Advertising	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0
46	Conferences & Training	4,857	7,000	4,700	15,000	5,000
48	Dues & Subscriptions	0	0	0	0	0
49	Miscellaneous Services	0	0	0	0	0
50	DUI Tech. Expense	0	0	0	0	0
91	Narcotics (State)	0	0	0	0	0
92	Narcotics (Federal)	0	0	0	0	0
Total Other Expenditures:		<u>4,857</u>	<u>7,000</u>	<u>4,700</u>	<u>15,000</u>	<u>5,000</u>
TOTAL ALL CATEGORIES:		<u>692,873</u>	<u>850,500</u>	<u>796,200</u>	<u>958,383</u>	<u>891,602</u>

2004-05 Budget

FUND: General

PROGRAM: Police Community Policing

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	0	0	0	0
Commodities	8,716	8,000	2,200	3,500
Capital	0	0	0	0
Other	<u>1,272</u>	<u>3,000</u>	<u>2,200</u>	<u>3,000</u>
Total	9,988	11,000	4,400	6,500

Community Policing - Provides for Downtown Officer, Community Resource Officer, Patrolling with Bikes, Involvement with Community Organizations, Citizens Police Academy, and Drug Education Classes. Expenditures include:

- 29 - Police Academy, Neighborhood Watch, Community Resource Center, and Public Education Materials - \$3,500
- 33 - Community Resource activities, Citizen Police Academy events - \$2,500
- 46 - Training and conferences - \$500

DEPARTMENT: POLICE

PROGRAM: COMMUNITY POLICING

2004-2005 BUDGET

		<u>01-52182</u>	<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
			<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES							
01	Wages, Regular	0	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0	0
05	Wages Sick	0	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0	0
10	Wages, Target	0	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0	0
18	Unemployment	0	0	0	0	0	0
	Total Personnel Services:	0	=	0	=	0	=
50-50 CONTRACTUAL SERVICES							
31	Professional Services	0	0	0	0	0	0
32	Telephone	0	0	0	0	0	0
36	Insurance	0	0	0	0	0	0
37	Public Utilities	0	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0	0
82	Data Processing	0	0	0	0	0	0
	Total Contractual Services:	0	=	0	=	0	=
60-60 COMMODITIES							
15	Uniforms & Clothing	0	0	0	0	0	0
21	Office Supplies	0	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0	0
29	Miscellaneous Supplies	8,716	8,000	2,200	10,000	3,500	
	Total Commodities:	8,716	8,000	2,200	10,000	3,500	

70-70 CAPITAL OUTLAY	
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
	Total Capital Outlay:
	0
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
50	DUI Tech. Expense
91	Narcotics (State)
92	Narcotics (Federal)
	Total Other Expenditures:
	1,272
	3,000
	2,200
	3,000
	3,000
	4,400
	11,000
	4,400
	13,000
	6,500
	TOTAL ALL CATEGORIES:
	9,988

2004-05 Budget

FUND: Police Pension Expense
PROGRAM: Police Pension Expense

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	0	0	0	0
Commodities	0	0	0	0
Capital	0	0	0	0
Other	<u>370,850</u>	<u>400,000</u>	<u>376,994</u>	<u>600,000</u>
Total	370,850	400,000	376,994	600,000

Contribution to Police Pension- \$600,000

2004-2005 BUDGET

DEPARTMENT: GENERAL FUND - POLICE

PROGRAM: POLICE PENSION EXP.

		<u>02-03 Actual</u>	<u>03-04 Budget</u>	<u>03-04 Act/Est</u>	<u>04-05 Requests</u>	<u>04-05 Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
		Total Personnel Services:	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	0	0	0	0
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	0	0	0	0
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	
26	Maintenance Supplies, Equip.
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	0
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	0
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
97	Contrib. To Police Pension
	Total Other Expenditures:
	370,850
	400,000
	376,994
	600,000
	600,000
	600,000
	TOTAL ALL CATEGORIES:
	370,850
	400,000
	376,994
	600,000
	600,000

2004-05 Budget

FUND: General

PROGRAM: Fire

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	1,270,026	1,261,300	1,270,363	1,067,900
Contractual	201,147	179,000	153,800	156,500
Commodities	112,786	80,000	73,600	68,600
Capital	896,437	31,000	252,600	28,600
Other	<u>54,177</u>	<u>44,000</u>	<u>44,200</u>	<u>49,500</u>
Total	2,534,573	1,595,300	1,794,563	1,371,100
 Personnel		2002-03	2003-04	2004-05
Chief		1	1	1
Administrative Officer		1	1	1
Fire Prevention Director		1	1	1
Fire Prevention Inspector		1	1	1
Part-time Fire Inspectors		4	4	2
Administrative Assistant II		2	2	2
Part-time Administrative Assistant I		1	0	0
Deputy Chief - Part-time		2	2	1
Assistant Chief		1	1	0.5
Part-Time Fire Fighters - Paramedics		<u>68</u>	<u>68</u>	<u>31.5</u>
Total		82	81	41

(*) The positions for FY 2004-05 have been converted to Full Time Equivalent. (FTE)

FIRE DEPARTMENT

Suppression - The Fire Department provides 24 hour manned service. This is accomplished by a small full time staff and over 41 paid on call Fire Fighting Personnel. Westmont enjoys a Class 3 Fire Rating which is the highest rating for a paid on call Department. The Fire Department Budget includes:

- 01 - 1/2 Wages for Fire Chief, Day-time Duty officer, two Secretaries, Administrative Officer, Fire Prevention Director - \$205,500
- 02- 1/2 Overtime wages for Full Time Fire Department employees working as part time POC's. - \$100,000
- 03 1/2 Part Time wages for two part-time Deputy Chiefs, Assistant Chief, 4 part-time Fire Inspectors, Paid-on-Call Firefighters - \$840,000
- 09 - Sick Leave Bank - \$10,400
- 14 - Health Insurance - \$57,500
- 15 - Station Gear, Turnout Gear - \$22,000
- 23 - Station upkeep - \$8,000
- 24 - Batteries, Power Packs, Haz-Mat Meter, Dive Supplies - \$6,000
- 25 - Fire Vehicle Maintenance and parts through the South Unit Fire District Agreement - \$16,000
- 28 - Janitorial Supplies for Station 2 and 3 - \$2,100
- 29 - Fire Prevention, Public Information, Fire Academy Materials - \$7,000
- 31 - Annual Medical Evaluations, Accreditation, Ladder Testing - \$21,000
- 32 - Station and Cellular Phone System - \$37,000
- 37 - Station gas, electric, water, sewer - \$5,000
- 39 - Copier leases - \$1,000
- 41 - Maintenance Agreements for copiers, computers, radios, fire extinguishers, pagers, SCBA equipment - \$20,000
- 42 - South Unit Fire District Maintenance Membership - \$15,000
- 43 - Maintenance Agreements for Heating/Air Conditioning - \$10,000
- 46 - Seminars, Training, Tactical Emergency Medical Support Team - \$36,000
- 48 - MABAS 10 membership, National Fire Code membership - \$8,000
- 68 - Hose Replacement, Rescue Vehicle Equipment - \$26,000
- 81 - Gas, oil, preventive maintenance - \$33,000

2004-2005 BUDGET

DEPARTMENT: FIRE

PROGRAM: PROTECTION/SUPPRESSION						
		02-03 <u>Actual</u>	03-04 <u>Budget</u>	03-04 <u>Act/Est</u>	04-05 <u>Request</u>	04-05 <u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	1,211,300	1,170,000	1,188,563	1,273,977	205,500
02	Wages, Overtime	184	0	500	1,000	100,000
03	Wages, Part Time	0	0	0	35,000	900,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	10,000	0	10,000	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	7,000	11,300	11,300	10,400	10,400
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	51,542	70,000	70,000	67,400	57,500
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	1,270,026	1,261,300	1,270,363	1,397,777	1,067,900
50-50 CONTRACTUAL SERVICES						
31	Professional Services	32,819	20,000	20,000	37,000	33,000
32	Telephone	38,839	35,000	37,000	53,000	37,000
36	Insurance	1,231	1,000	4,600	1,000	2,500
37	Public Utilities	4,058	5,000	4,300	5,000	5,000
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	748	4,000	900	5,000	1,000
41	Maintenance Services, Equip.	11,610	20,000	16,000	24,500	20,000
42	Maintenance Services, Vehicle	17,931	16,000	14,000	27,500	15,000
43	Maintenance Services, Bldg	14,886	8,000	13,000	10,000	10,000
47	2% Foreign Fire Tax	0	20,000	0	0	0
81	Municipal Garage	79,025	50,000	44,000	65,000	33,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	201,147	179,000	153,800	228,000	156,500
60-60 COMMODITIES						
15	Uniforms & Clothing	38,039	20,000	30,000	30,000	22,000
21	Office Supplies	4,951	5,000	4,600	7,000	5,000
22	Operating Supplies, Chemicals	7,753	3,000	1,000	3,900	2,500
23	Maintenance Supplies, Bldg.	11,056	8,000	8,000	17,600	8,000
24	Maintenance Supplies, Equip.	12,304	9,000	5,000	11,000	6,000
25	Maintenance Supplies, Vehicle	24,588	20,000	16,000	23,000	16,000

60-60 COMMODITIES	
26	Maintenance Materials, Other
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities: <u>112,786</u>
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay: <u>896,437</u>
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures: <u>54,177</u>
	TOTAL ALL CATEGORIES: <u>2,534,573</u>
	1,794,563
	2,995,277
	1,371,100
	49,500

2004-05 Budget

FUND: General
PROGRAM: Emergency Management Agency

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	60,622	68,000	76,000	74,676
Contractual	4,758	11,000	4,900	8,000
Commodities	1,081	5,100	1,270	1,050
Capital	11,698	2,000	0	0
Other	90	1,100	130	230
Total	78,249	87,200	82,300	83,956
 Personnel				
Special Projects Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total	1	1	1	1

Emergency Management - This program has been moved into the General Corporate Fund. It is the old ESDA program that now comes under the Fire Chief. Provides Emergency Disaster Plan and Incident Command System for Village. Expenditures include:

- 01 - Special Projects Coordinator - \$55,600
- 32 - ESDA Emergency Phone Lines - \$3,000

2004-2005 BUDGET

DEPARTMENT: EMA

PROGRAM: EMERGENCY PREPAREDNESS

		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	51,715	52,000	52,000	54,600	55,600
02	Wages, Overtime	8,907	0	8,000	8,500	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	16,000	16,000	18,521	19,076
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
		Total Personnel Services:	60,622	68,000	76,000	81,621
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	0	0	0	0
32	Telephone	4,033	6,500	2,500	6,500	3,000
36	Insurance	0	1,000	1,000	1,000	2,500
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	1,000	0	1,500	0
41	Maintenance Services, Equip.	273	1,000	400	1,500	1,500
42	Maintenance Services, Vehicle	0	500	0	500	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	452	1,000	1,000	2,000	1,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	4,758	11,000	4,900	13,000
60-60 COMMODITIES						
15	Uniforms & Clothing	683	2,500	1,000	2,500	800
21	Office Supplies	274	500	100	500	75
22	Operating Supplies, Chemicals	13	200	50	200	50
23	Maintenance Supplies, Bldg.	19	400	20	400	25
24	Maintenance Supplies, Equip.	15	800	0	800	0
25	Maintenance Supplies, Vehicle	7	500	0	500	0

60-60 COMMODITIES	
26	Maintenance Materials, Other
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	1,081
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	11,698
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	90
	1,100
	130
	1,100
	230
	82,300
	87,200
	111,021
	83,956
	TOTAL ALL CATEGORIES:
	78,249

2004-05 Budget

FUND: Paramedic

PROGRAM: Ambulance/Paramedic

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	1,121,714	1,160,000	1,147,232	1,292,050
Contractual	645,860	758,500	761,900	785,500
Commodities	18,290	21,500	26,650	20,200
Capital	101,444	10,000	9,000	10,000
Other	<u>7,681</u>	<u>7,500</u>	<u>6,100</u>	<u>6,600</u>
Total	1,894,989	1,957,500	1,950,882	2,114,350
Personnel		2002-03	2003-04	2004-05
EMS Coordinator		1	1	1
Paid on Call Paramedics (included in Fire Dept.)	<u>38</u>	<u>36</u>	<u>22.5</u>	*
Total	39	37	23.5	
Contractual Services				
Contract Paramedic Positions		12	12	12
Total	12	12	12	

* The positions for FY 2004-05 have been converted to Full Time Equivalent (FTE)

Expenditures include:

- 01 - Wages for EMS Coordinator, 1/2 of other Full Time Fire Department employees - \$280,000
- 02 - 1/2 Overtime wages for Full Time Fire Department employees working as part time POC's. - \$100,000
- 03 - 1/2 Part Time wages for two part-time Deputy Chiefs, Assistant Chief, 4 part-time Fire Inspectors, Paid-on-Call Firefighters, Duty Officer Pay - \$900,000
- 22 - Ambulance supplies - \$9,000
- 24 - Defibrillator and monitor maintenance - \$2,000
- 25 - Maintenance and tires for three ambulances - \$8,000
- 31 - Paramedic contract including Ambulance Billing - \$737,500
- 29 - Medical supplies - \$1,100
- 35 - Report Forms, Education Packets - \$2,000
- 42 - Preventive maintenance for three ambulances - \$13,000
- 46 - Paramedic training and tuition - \$3,800
- 68 - ALS Equipment - \$10,000
- 81 - Diesel Fuel, oil, preventive maintenance - \$12,000

2004-2005 BUDGET

DEPARTMENT: FIRE (1) - General Corp.

PROGRAM: EMERGENCY MEDICAL SERVICES

		02-03 <u>Actual</u>	03-04 <u>Budget</u>	03-04 <u>Act/Est</u>	04-05 <u>Requests</u>	04-05 <u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	1,121,636	1,150,000	1,146,632	1,308,977	280,000
02	Wages, Overtime	78	0	600	1,000	100,000
03	Wages, Part Time	0	0	0	0	900,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	10,000	0	10,000	12,050
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
		Total Personnel Services:	1,121,714	1,160,000	1,147,232	1,319,977
50-50 CONTRACTUAL SERVICES						
31	Professional Services	620,575	719,000	719,000	826,000	737,500
32	Telephone	1,603	1,500	1,600	4,000	2,000
36	Insurance	0	1,000	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	18,180	18,000	25,000	18,000	20,000
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	671	2,000	1,100	3,000	1,000
42	Maintenance Services, Vehicle	2,769	7,000	9,700	8,000	13,000
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	2,062	10,000	5,500	12,000	12,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	645,860	758,500	761,900	871,000
60-60 COMMODITIES						
15	Uniforms & Clothing	289	500	0	500	100
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	9,308	9,000	12,000	9,000	9,000
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	2,810	3,000	2,100	5,000	2,000
25	Maintenance Supplies, Vehicle	4,122	7,000	11,200	8,000	8,000

60-60 COMMODITIES	
26	Maintenance Materials, Other
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	18,290
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	101,444
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	7,681
	2,114,350
	TOTAL ALL CATEGORIES:
	1,894,989
	1,957,500
	1,950,882
	2,626,477
	2,114,350

2004-05 Budget

FUND: General

PROGRAM: Economic Development

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	0	49,600	41,000	143,552
Contractual	0	30,000	9,000	500
Commodities	0	0	124	1,500
Capital	0	0	0	220
Other	0	10,500	700	2,000
Total	0	90,100	50,824	147,772
 Personnel	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Economic Development Director	0	1	1	1
Administrative Assistant II	0	1	1	1
Total	0	2	2	2

Economic Development Commission - This is a Commission designed to attract new businesses and retain current businesses. Expenditures are:

- 01 - Wages for Economic Development Director and Administrative Assistant II - \$125,000
- 14 - Health Insurance - \$18,552
- 46 - Conferences - \$500
- 48 - Economic Development Organization Memberships - \$500

2004-2005 BUDGET

DEPARTMENT: Community Development

PROGRAM: Economic Development

		02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Requests	04-05 Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	36,000	36,000	125,000	125,000
02	Wages, Overtime	0	2,000	0	0	0
03	Wages, Part Time	0	2,000	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	9,600	5,000	18,552	18,552
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	49,600	41,000	143,552	143,552
50-50 CONTRACTUAL SERVICES						
31	Professional Services	0	30,000	9,000	30,000	0
32	Telephone	0	0	0	500	500
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	0	30,000	9,000	30,500	500
60-60 COMMODITIES						
15	Insurance	0	0	0	1,000	1,000
21	Office Supplies	0	0	0	500	500
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0

DEPARTMENT: Community Development

2004-2005 BUDGET

PROGRAM: Economic Development

24	Maintenance Supplies, Equip.	0	0	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0	0	0
60-60 COMMODITIES								
26	Maintenance Materials, Other	0	0	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0	0	0
29	Miscellaneous Supplies	0	0	0	124	100	0	0
	Total Commodities:	0	0	124	1,600	1,500		
70-70 CAPITAL OUTLAY								
58	Water Wells	0	0	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0	0	0
66	Office Equipment	0	0	0	0	200	200	0
67	Automotive/Truck Equipment	0	0	0	0	0	0	0
68	Other Equipment	0	0	0	0	200	200	0
69	Signs and Posts	0	0	0	0	0	0	0
	Total Capital Outlay:	0	0	0	400	220		
80-80 OTHER EXPENDITURES								
27	Postage	0	0	1,000	0	1,000	0	0
33	Expense Allowance	0	1,500	50	1,500	1,000	0	0
34	Advertising	0	500	0	500	500	0	0
35	Printing & Binding	0	5,000	0	5,000	5,000	0	0
44	Taxes/Assessments	0	0	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0	0	0
46	Conferences & Training	0	1,000	150	1,000	500	0	0
48	Dues & Subscriptions	0	500	500	700	500	0	0
49	Miscellaneous Services	0	1,000	0	1,000	1,000	0	0
52	Depreciation Expense	0	0	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0	0	0
	Total Other Expenditures:	0	10,500	700	10,700	2,000		
	TOTAL ALL CATEGORIES:	0	90,100	50,824	186,752	147,772		

2004-05 Budget

FUND: General

PROGRAM: Department of Building and Zoning

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	302,308	334,800	349,000	329,936
Contractual	45,630	42,000	40,350	41,900
Commodities	1,915	2,000	1,832	1,500
Capital	494	1,000	300	300
Other	<u>5,185</u>	<u>12,000</u>	<u>6,903</u>	<u>6,400</u>
Total	355,532	391,800	398,385	380,036

<u>Personnel</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Director of Building and Zoning	1	1	0
Chief Code Enforcement Officer	1	1	0
Building & Code Official	0	0	2
Administrative Assistant III	1	1	1
Code Enforcement Officer (Part Time)	0.5	0.5	0
Inspectors (Part Time)	2	1.5	0.5
Building/Electric Inspector	<u>0</u>	<u>1</u>	<u>1</u>
Total	5.5	6	4.5

The Department of Building and Zoning is responsible for issuing Building, Electrical, Plumbing, and Sign Permits to insure that builders and developers comply with Village and National Codes, approved plans and specifications. Also inspects jobsites for code compliance. Also responsible for code enforcement of unsafe, dilapidated buildings and nuisances. Expenditures include:

- 01 - Building & Code Officials (2), Administrative Assistant - \$253,000
- 02 - Two (2) part time Inspectors - \$23,000
- 14 - Health Insurance - \$49,080
- 31 - Elevator Inspections - \$23,000
- 81 - Vehicle maintenance, gas, oil - \$10,000

2004-2005 BUDGET

DEPARTMENT: Building and Zoning

PROGRAM:

		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	202,283	240,000	245,000	249,600	253,000
02	Wages, Overtime	4,862	4,000	3,000	2,000	2,000
03	Wages, Part Time	73,696	46,000	58,000	50,000	23,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	1,800	0	0	0
09	Employee Benefits Sick Time	0	0	0	2,856	2,856
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	21,467	43,000	43,000	47,651	49,080
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		302,308	334,800	349,000	352,107	329,936
50-50 CONTRACTUAL SERVICES						
31	Professional Services	28,776	25,000	22,000	25,000	23,000
32	Telephone	6,778	5,000	7,000	5,000	7,500
36	Insurance	0	1,000	1,000	1,000	1,000
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	54	500	250	500	300
42	Maintenance Services, Vehicle	89	500	100	500	100
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	9,933	10,000	10,000	11,703	10,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		45,630	42,000	40,350	43,703	41,900
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	1,595	1,500	1,500	1,500	1,500
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	19	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	49	0	0	0	0

60-60 COMMODITIES	0	0	0	0	0	0	0	0
26 Maintenance Materials Others	87	0	0	13	0	0	0	0
28 Janitorial Supplies	0	0	0	0	0	0	0	0
29 Miscellaneous Supplies	184	500	300	0	0	0	0	0
Total Commodities:	1,915	2,000	1,832	1,500	1,500			
70-70 CAPITAL OUTLAY								
58 Water Wells	0	0	0	0	0	0	0	0
59 Water Main Improvements	0	0	0	0	0	0	0	0
61 Land Purchases/Improvements	0	0	0	0	0	0	0	0
62 Bldg Purchases/Improvements	0	0	0	0	0	0	0	0
63 Street Improvements	0	0	0	0	0	0	0	0
64 Meter System Improvements	0	0	0	0	0	0	0	0
65 Water Plant Improvements	0	0	0	0	0	0	0	0
66 Office Equipment	0	1,000	300	2,000	300	300	300	300
67 Automotive/Truck Equipment	0	0	0	0	0	0	0	0
68 Other Equipment	494	0	0	0	0	0	0	0
69 Signs and Posts	0	0	0	0	0	0	0	0
Total Capital Outlay:	494	1,000	300	2,000	300	300	300	300
80-80 OTHER EXPENDITURES								
27 Postage	0	0	0	3	0	0	0	0
33 Expense Allowance	0	500	0	0	2,000	0	0	0
34 Advertising	0	0	0	0	0	0	0	0
35 Printing & Binding	3,237	3,000	2,500	2,500	2,500	2,300	2,300	2,300
44 Taxes/Assessments	0	0	0	0	0	0	0	0
45 Filing/Recording Fees	0	0	0	0	0	0	0	0
46 Conferences & Training	1,263	7,000	3,500	6,000	6,000	3,500	3,500	3,500
48 Dues & Subscriptions	685	1,000	800	500	500	500	500	500
49 Miscellaneous Services	0	500	100	500	500	500	500	500
52 Depreciation Expense	0	0	0	0	0	0	0	0
71 Debt Reduction	0	0	0	0	0	0	0	0
72 Interest on Debt	0	0	0	0	0	0	0	0
84 Road/Bridge Expense	0	0	0	0	0	0	0	0
93 Production Chemicals	0	0	0	0	0	0	0	0
94 New Installation Stock	0	0	0	0	0	0	0	0
Total Other Expenditures:	5,185	12,000	6,903	11,500	11,500	6,400		
TOTAL ALL CATEGORIES:	355,532	391,800	398,385	410,810	410,810	380,036		

2004—2005 BUDGET

FUND: General
PROGRAM: Engineering

	2002-03 Actual	2003-04 Budget	2003-04 Act/Est	2004-05 Budget
Personnel/Services	307,368	301,400	301,400	315,847
Contractual	35,813	38,500	15,900	37,100
Commodities	6,298	7,400	3,300	3,000
Capital	1,373	2,500	400	600
Other	6,999	9,100	2,640	1,900
Total	357,851	358,900	323,640	358,447

<u>Personnel</u>	2002-03	2003-04	2004-05
Village Engineer	1	1	1
Assistant Village Engineer	1	1	1
Engineering Technician II	1	1	1
Engineering Technician I (Part Time)	1	1	0.5
Secretary (Part Time)	1	1	0.5
Total	5	5	4

Engineering - The Engineering Division provides analysis, design, and construction inspection of municipal projects such as storm sewers, street maintenance and construction, traffic signals, and sidewalks. Also provides review and inspection for public improvements in new subdivisions and site work related to private construction. Expenditures include:

- 01 - Village Engineer, Assistant Village Engineer, Engineering Technician - \$221,000
- 03 - Part time Engineering Technician, Secretary - \$46,000
- 09 - Sick Leave Bank - \$1,900
- 14 - Health Insurance - \$50,000
- 31 - Utility Atlas, large document imaging services, Village benchmark update - \$20,000
- 39 - Lease Plan Copier, Plan Plotter/Scanner - \$9,000
- 81 - Municipal Garage - \$5,000

2004-2005 BUDGET

DIVISION: Engineering

PROGRAM: Community Development

01-53820		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	202,131	210,000	210,000	257,100	221,000
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	41,094	46,000	46,000	29,400	46,000
04	Wages, O/T P/T	0	0	0	0	0
05	Wages, Sick	0	0	0	0	0
06	Wages, Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages, Comp Time	0	0	0	0	0
09	Employee Benefits, Sick Time	39,200	3,400	3,400	1,900	1,900
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	24,943	42,000	42,000	50,000	46,947
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	307,368	301,400	301,400	338,400	315,847
50-50 CONTRACTUAL SERVICES						
31	Professional Services	18,143	20,000	2,000	25,000	20,000
32	Telephone	4,743	5,000	3,500	4,500	3,600
36	Insurance	0	1,000	1,000	1,000	1,000
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	2,079	3,000	3,000	9,000	8,000
41	Maintenance Services, Equip.	2,853	1,000	4,400	1,000	1,000
42	Maintenance Services, Vehicle	5	500	0	500	500
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	6,046	8,000	2,000	5,000	3,000
82	Data Processing	1,944	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	35,813	38,500	15,900	46,000	37,100
60-60 COMMODITIES						
15	Uniforms	295	400	300	300	0
21	Office Supplies	3,308	5,000	2,000	2,000	2,000
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0
26	Maintenance Materials, Other	0	0	0	0	0

60-60 COMMODITIES		0	0	0	0								
28 Janitorial Supplies		0	0	0	0	0	0	0	0	0	0	0	0
29 Miscellaneous Supplies		2,695		2,000		1,000		2,000		2,000		1,000	
Total Commodities:		<u>6,298</u>		<u>7,400</u>		<u>3,300</u>		<u>4,300</u>		<u>3,000</u>			
70-70 CAPITAL OUTLAY													
58 Water Wells		0		0		0		0		0		0	0
59 Water Main Improvements		0		0		0		0		0		0	0
61 Land Purchases/Improvements		0		0		0		0		0		0	0
62 Bldg Purchases/Improvements		0		0		0		0		0		0	0
63 Street Improvements		0		0		0		0		0		0	0
64 Meter System Improvements		0		0		0		0		0		0	0
65 Water Plant Improvements		0		0		0		0		0		0	0
66 Office Equipment		1,373		1,500		300		1,000		500		500	
67 Automotive/Truck Equipment		0		0		0		0		0		0	0
68 Other Equipment		0		1,000		100		500		100		100	
69 Signs and Posts		0		0		0		0		0		0	0
Total Capital Outlay:		<u>1,373</u>		<u>2,500</u>		<u>400</u>		<u>1,500</u>		<u>600</u>			
80-80 OTHER EXPENDITURES													
27 Postage		20		300		0		300		0		0	0
33 Expense Allowance		48		200		0		200		0		0	0
34 Advertising		0		300		500		400		400		400	
35 Printing & Binding		692		800		200		800		200		200	
44 Taxes/Assessments		0		0		0		0		0		0	0
45 Filing/Recording Fees		0		0		0		0		0		0	0
46 Conferences & Training		3,256		3,500		240		2,500		300		300	
48 Dues & Subscriptions		1,464		2,000		1,200		2,000		500		500	
49 Miscellaneous Services		1,519		2,000		500		1,500		500		500	
52 Depreciation Expense		0		0		0		0		0		0	0
71 Debt Reduction		0		0		0		0		0		0	0
72 Interest on Debt		0		0		0		0		0		0	0
84 Road & Bridge Expense		0		0		0		0		0		0	0
93 Production Chemicals		0		0		0		0		0		0	0
94 New Installation Stock		0		0		0		0		0		0	0
Total Other Expenditures:		<u>6,999</u>		<u>9,100</u>		<u>2,640</u>		<u>7,700</u>		<u>1,900</u>			
TOTAL ALL CATEGORIES:		<u>357,851</u>		<u>358,900</u>		<u>323,640</u>		<u>397,900</u>		<u>358,447</u>			

2004—2005 BUDGET

**FUND: Water
PROGR. Public Works**

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	0	0	0	104,200
Contractual	0	0	0	6,500
Commodities	0	0	0	500
Capital	0	0	0	1,500
Other	0	0	0	4,200
Total	0	0	0	116,900

Personnel	2002-03	2003-04	2004-05
Director of Public Works	0	0	1
Administrative Assistant III	0	0	0
Total	0	0	1

- 01 - Director of Public Works -\$97,000**
- 14 - Health Insurance - \$7,200**
- 31 - Initiate Accreditation Process - \$5,000**
- 81 - Municipal Garage - \$1,000**

2004-2005 BUDGET

DEPARTMENT: Public Works

PROGRAM: Public Works

<u>01-54205</u>	<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
	<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES					
01 Wages, Regular	0	0	0	99,999	97,000
02 Wages, Overtime	0	0	0	0	0
09 Employee Benefits Sick Time	0	0	0	1,000	0
14 Hospitalization Insurance	0	0	0	7,200	7,200
Total Personnel Services:	0	0	0	108,199	104,200
50-50 CONTRACTUAL SERVICES					
31 Professional Services	0	0	0	23,600	5,000
32 Telephone	0	0	0	99	500
36 Insurance	0	0	0	99	0
37 Public Utilities	0	0	0	99	0
39 Rentals of Equipment	0	0	0	0	0
41 Maintenance Services, Equip.	0	0	0	0	0
42 Maintenance Services, Vehicle	0	0	0	0	0
43 Maintenance Services, Bldg	0	0	0	0	0
47 Disposal Expense	0	0	0	0	0
81 Municipal Garage	0	0	0	1,000	1,000
Total Contractual Services:	0	0	0	24,897	6,500
60-60 COMMODITIES					
15 Uniforms	0	0	0	500	250
21 Office Supplies	0	0	0	500	500
22 Operating Supplies, Chemicals	0	0	0	0	0
23 Maintenance Supplies, Bldg.	0	0	0	0	0
24 Maintenance Supplies, Equip.	0	0	0	0	0
25 Maintenance Supplies, Vehicle	0	0	0	0	0
26 Maintenance Supplies, Other	0	0	0	0	0
28 Janitorial Supplies	0	0	0	0	0

29	Miscellaneous Supplies	0	0	0	0	0	0	0	0	0	0
	Total Commodities:	0	=	0	=	0	=	500	=	500	=
70-70 CAPITAL OUTLAY											
61	Land Purchases/Improvements	0	0	0	0	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0	0	0	0	0
66	Office Equipment	0	0	0	0	0	0	500	0	500	0
67	Automotive/Truck Equipment	0	0	0	0	0	0	30,000	0	500	0
68	Other Equipment	0	0	0	0	0	0	500	0	500	0
70-70 CAPITAL OUTLAY											
82	Computer Equipment	0	0	0	0	0	0	0	0	0	0
	Total Capital Outlay:	0	=	0	=	0	=	31,000	=	1,500	=
80-80 OTHER EXPENDITURES											
27	Postage	0	0	0	0	0	0	100	0	100	0
33	Expense Allowance	0	0	0	0	0	0	200	0	200	0
34	Advertising	0	0	0	0	0	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0	0	500	0	500	0
46	Conferences & Training	0	0	0	0	0	0	4,500	0	3,000	0
48	Dues & Subscriptions	0	0	0	0	0	0	900	0	900	0
49	Miscellaneous Services	0	0	0	0	0	0	0	0	0	0
52	Depreciation Expense	0	0	0	0	0	0	0	0	0	0
	Total Other Expenditures:	0	=	0	=	0	=	6,200	=	4,200	=
	TOTAL ALL CATEGORIES:	0	=	0	=	0	=	170,796	=	116,900	=

2004-05 Budget

FUND: General

PROGRAM: Administration (Streets)

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	208,291	221,700	211,150	223,306
Contractual	73,288	71,000	63,287	62,400
Commodities	5,982	8,200	8,450	6,300
Capital	4,625	7,500	20,350	22,400
Other	1,040	3,700	550	1,535
Total	293,226	312,100	303,787	315,941
Personnel		2002-03	2003-04	2004-05
Superintendent		1	1	1
Administrative Assistant III		1	1	1
Administrative Assistant I		1	1	1
Total		3	3	3

Administration - Is responsible for day-to-day supervision of Street Maintenance, Grounds Maintenance, and Village Garage. Also responsible for Division Budget, Purchasing, and handling citizens inquiries and concerns. Budget includes:

- 01 - Wages for Street Superintendent, Administrative Assistant III, Administrative Assistant I - \$192,000
- 09 - Sick Leave Bank - \$4,850
- 14 - Health Insurance - \$21,456
- 31 - Tree Planting Program, Weather Ban, Julie Locations, Vision/Drug Testing, Lawn Care - \$25,000
- 32 - Nextel Phone/Radio System - \$26,000
- 43 - Repairs for fence, heaters, doors electrical system, alarm system, runners, gate openers - \$3,500
- 62 - Floor Repair Material \$2,000
- 62 - Breakroom Upgrade - \$5,000
- 62 - New Electirc Gate - \$5,000
- 62 - Upgrade Electric - \$8,000
- 66 - Misc. Office Equipment - \$400
- 68 - Breakroom Furnishings - \$2,000

DIVISION: STREET

PROGRAM: ADMINISTRATION

2004-2005 BUDGET

		02-03	03-04	03-04	04-05	2004-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	176,814	187,000	188,000	194,450	192,000
02	Wages, Overtime	17,843	10,000	3,700	10,000	5,000
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	2,900	5,300	2,900	4,850	4,850
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	10,734	19,400	16,550	20,850	21,456
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		208,291	221,700	211,150	230,150	223,306
50-50 CONTRACTUAL SERVICES						
31	Professional Services	31,549	25,000	27,000	35,000	25,000
32	Telephone	29,484	30,000	24,000	30,000	26,000
36	Insurance	0	1,000	2,500	1,000	2,500
37	Public Utilities	4,443	5,000	5,000	5,000	5,000
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	176	2,000	0	1,000	200
41	Maintenance Services, Equip.	555	2,000	200	2,000	200
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	7,081	6,000	4,587	8,000	3,500
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		73,288	71,000	63,287	82,000	62,400
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	1,192	2,000	1,200	2,000	600
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	1,129	1,000	1,500	2,000	1,500
24	Maintenance Supplies, Equip.	164	200	750	1,000	700
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	0	0	0	0	0	0	0
26 Maintenance Materials, Other	0	0	0	0	0	0	0
28 Janitorial Supplies	1,151	2,000	2,000	2,000	2,000	1,500	1,500
29 Miscellaneous Supplies	2,346	3,000	3,000	3,000	2,500	2,000	2,000
Total Commodities:	5,982	8,200	8,450	9,500	9,500	6,300	6,300
70-70 CAPITAL OUTLAY							
58 Water Wells	0	0	0	0	0	0	0
59 Water Main Improvements	0	0	0	0	0	0	0
61 Land Purchases/Improvements	0	0	0	0	0	0	0
62 Bldg Purchases/Improvements	2,887	6,000	20,000	20,000	120,000	20,000	20,000
63 Street Improvements	0	0	0	0	0	0	0
64 Meter System Improvements	0	0	0	0	0	0	0
65 Water Plant Improvements	0	0	0	0	0	0	0
66 Office Equipment	1,222	1,000	350	1,500	400	400	400
67 Automotive/Truck Equipment	0	0	0	0	0	0	0
68 Other Equipment	516	500	0	2,000	2,000	2,000	2,000
69 Signs and Posts	0	0	0	0	0	0	0
82 Data Processing	0	0	0	0	0	0	0
Total Capital Outlay:	4,625	7,500	20,350	123,500	123,500	22,400	22,400
80-80 OTHER EXPENDITURES							
27 Postage	28	100	10	100	100	10	10
33 Expense Allowance	0	100	0	100	100	0	0
34 Advertising	0	500	0	500	500	0	0
35 Printing & Binding	0	0	120	200	200	100	100
44 Taxes/Assessments	0	0	0	0	0	0	0
45 Filing/Recording Fees	0	0	0	0	0	0	0
46 Conferences & Training	676	2,000	0	1,500	1,000	1,000	1,000
48 Dues & Subscriptions	168	500	220	500	225	225	225
49 Miscellaneous Services	168	500	200	500	200	200	200
52 Depreciation Expense	0	0	0	0	0	0	0
71 Debt Reduction	0	0	0	0	0	0	0
72 Interest on Debt	0	0	0	0	0	0	0
84 Road/Bridge Expense	0	0	0	0	0	0	0
93 Production Chemicals	0	0	0	0	0	0	0
94 New Installation Stock	0	0	0	0	0	0	0
Total Other Expenditures:	1,040	3,700	550	3,400	3,400	1,535	1,535
TOTAL ALL CATEGORIES:	293,226	312,100	303,787	448,550	448,550	315,941	315,941

2004-05 Budget

FUND: General
PROGRAM: Street Operation

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	1,089,060	1,196,700	1,097,400	1,130,570
Contractual	419,150	544,000	309,020	364,800
Commodities	131,475	124,000	115,800	122,500
Capital	242,164	330,000	307,000	355,000
Other	4,184	7,100	3,601	3,725
Total	1,886,033	2,201,800	1,832,821	1,976,595

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Personnel			
Working Supervisor -Streets	2	2	2
Street Maintenance Worker II	7	6	5
Street Maintenance Worker II - Sign Shop Tech	1	1	1
Street Maintenance Worker II - Forester	1	1	1
Street Maintenance Worker II - Horticulturist	0	1	1
Building Maintenance Worker	2	2	1
Street Maintenance Worker I	5	5	6
Street Maintenance Worker (Part-Time)	1	1	1
Sub Total	19	19	18
Seasonal	12	12	11
Total	31	31	29

2004-05 Budget

Operations - Is responsible to provide and maintain a safe and attractive street system. Duties include tree trimming, storm sewer maintenance, sidewalk replacement, snow and ice control, street maintenance, and the Loan-A-Truck Program. Expenditures include:

- 01 - Wages for two Working Supervisors, six Street Maintenance Worker II, six Street Maintenance Worker I, and one Building Maintenance Worker - \$793,000
- 02 - Overtime for snow plowing and salting - \$80,000
- 03 - Permanent part time Maintenance Worker, 11 Seasonal Employees - \$66,000
- 09 - Sick Leave Bank - \$2,700
- 14 - Health Insurance - \$188,870
- 15 - Uniforms, Boots, Safety Clothing - \$8,000
- 22 - Salt, Ice Melt, Weed Killer, Propane - \$55,000
- 24 - Maintenance supplies for Saws, Cutters, Chipper, Diamond Blades - \$2,000
- 26 - Concrete, lumber, hardware, paint, gravel, asphalt, electrical, tree care and sewer repair supplies - \$50,000
- 29 - Personal Protection Equipment and Safety Supplies - \$4,000
- 31 - Tree trimming, sewer rodding, gradall work, Retention Pond spraying, Engineering surveys, seasonal employee physicals, full time employee drug, respirator, hearing and eye exams - \$60,000
- 37 - Street light and traffic light electricity - \$65,000
- 41 - Street light and traffic light maintenance and locates, outside repair to Unimog sweeper, endloaders, bobcats, chipper, saws, mowers, etc. - \$60,000
- 42 - Outside repair to truck beds, springs, transmissions, tires, etc. - \$8,000
- 47 - Disposal from Loan-A-Truck Program, tree trimming, alley cleanup, brush box dumpster, blacktop concrete and sewer projects - \$45,000
- 61 - Rear Yard Stormwater Drainage Modification (Eng. Dept.) - \$20,000
- 63 - Sidewalk raising, curb/sidewalk replacement - \$55,000
- 63 - Thermoplastic Pavement Marking Maintenance Program (Eng. Dept.) - 40,000
- 63 - Traffic Signal Upgrades - Cass Ave. at Burlington, Ogden Westmont Dr., Richmond and Norfolk - \$85,000
- 63 - Grant and Richmond Drainage Project (Eng. Dept.) - \$10,000
- 67 - 1 - 1 Ton Dump Truck w/4 Wheel Drive - \$40,000
- 68 - Pelican Sweeper (3Year Term Lease @ \$17,000 per year) - \$17,000
- 68 - 4 Replacement Plows for 5-Ton Dump Trucks - \$16,000
- 68 - Hydraulic Lift Gate - \$2,400
- 68 - Weed Wackers, Push Mowers, Cabinet - \$2,100
- 68 - Misc. for Tree Trimming and Removal, 3 Chain Saws, Climbing, Rigging, Felling and Diagnosis Equipment - \$12,220
- 68 - Misc. Tools for Concrete Crew - \$4,950
- 68 - Misc. Safety Equipment - \$1,500

2004-05 Budget

- 68 - Misc. for Sewer Repair Crew - \$5,000**
- 68 - Misc. Tools and Supplies for Maintenance Shop - \$3,400**
- 68 - Safety Respirator Smoke Test Kit and Supplies - \$430**
- 69 - Sign Cutter supplies, blanks, sheeting, hardware, traffic marking paint, barricades, cones, flags, holders, poles, misc. for sign repair, Software upgrade, etc. - \$40,000**
- 81 - Gasoline, Diesel Fuel, repair and preventive maintenance of vehicles and equipment - \$121,000**

2004-2005 BUDGET

DIVISION: STREET NT

PROGRAM: ROADWAY MAINTENANCE & OPERATION

		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	797,045	850,000	760,000	838,950	793,000
02	Wages, Overtime	92,788	75,000	80,000	100,000	80,000
03	Wages, Part Time	63,189	75,000	75,000	85,000	66,000
04	Wages O/T P/T	0	3,000	0	4,000	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	35,300	33,700	35,300	2,700	2,700
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	100,738	160,000	147,100	183,400	188,870
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		1,089,060	1,196,700	1,097,400	1,214,050	1,130,570
50-50 CONTRACTUAL SERVICES						
31	Professional Services	32,538	60,000	22,000	155,000	60,000
32	Telephone	142	1,000	220	1,000	300
36	Insurance	7,781	1,000	5,000	2,000	2,500
37	Public Utilities	60,633	75,000	56,000	70,000	65,000
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	2,353	2,000	2,800	4,000	3,000
41	Maintenance Services, Equip.	54,875	90,000	55,000	90,000	60,000
42	Maintenance Services, Vehicle	14,882	30,000	7,000	30,000	8,000
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	47,827	65,000	41,000	75,000	45,000
81	Municipal Garage	198,119	220,000	120,000	210,000	121,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		419,150	544,000	309,020	637,000	364,800
60-60 COMMODITIES						
15	Uniforms	10,824	8,000	8,600	10,000	8,000
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	55,110	35,000	52,000	60,000	55,000
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	5,727	5,000	1,900	6,000	2,000
25	Maintenance Supplies, Vehicle	1,274	2,000	4,500	2,000	3,500

60-60 COMMODITIES						
26	Maintenance Materials Others	53,611	70,000	45,000	63,500	50,000
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	4,929	4,000	3,800	5,000	4,000
Total Commodities:		131,475	124,000	115,800	146,500	122,500
70-70 CAPITAL OUTLAY						
58	Water Wells	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	20,000	20,000
62	Bldg Purchases/Improvements	0	0	0	0	0
63	Street Improvements	43,324	140,000	140,000	210,000	190,000
64	Meter System Improvements	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0
66	Office Equipment	0	0	0	0	0
67	Automotive/Truck Equipment	134,976	116,000	100,000	200,000	40,000
68	Other Equipment	22,087	34,000	34,000	190,000	65,000
69	Signs and Posts	39,963	40,000	33,000	61,500	40,000
82	Computer Equipment	1,814	0	0	15,000	0
Total Capital Outlay:		242,164	330,000	307,000	696,500	355,000
80-80 OTHER EXPENDITURES						
27	Postage	0	0	0	0	0
33	Expense Allowance	8	100	1	100	25
34	Advertising	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0
44	Taxes/Assessments	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0
46	Conferences & Training	2,742	4,000	2,400	4,000	2,500
48	Dues & Subscriptions	530	1,000	400	1,000	400
49	Miscellaneous Services	904	2,000	800	2,000	800
52	Depreciation Expense	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0
Total Other Expenditures:		4,184	7,100	3,601	7,100	3,725
TOTAL ALL CATEGORIES:						
1,886,033		2,201,800	1,832,821	2,701,150	1,976,595	

2004-05 Budget

FUND: General Fund
PROGRAM: Municipal Garage

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	240,698	287,200	268,700	288,861
Contractual	36,083	44,000	16,800	19,500
Commodities	311,798	353,100	327,280	327,800
Capital	9,526	15,000	6,400	7,100
Other	49,060	1,500	1,300	1,200
Total	647,165	700,800	620,480	644,461
Personnel		<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Chief Mechanic		1	1	1
Mechanics		2	2	2
Mechanic Helper		1	1	1
Total Municipal Garage		4	4	4

Items included in the 2004-05 Budget are:

- 01 - Wages for Chief Mechanic, two Mechanics, Mechanic's Helper - \$215,000
- 09 - Sick Leave Bank - \$1,350
- 14 - Health Insurance - \$70,511
- 22 - Gas, diesel fuel, oil, lubricants for Village Fleet - \$187,000
- 24 - Maintenance Supplies Mechanics Equipment - \$7,000
- 25 - Repair parts and supplies for Village Fleet - \$130,000
- 36 - Insurance - \$2,500
- 41 - Repairs and maintenance of Mechanics Equipment - \$2,000
- 42 - Repair parts for rebuilding snowplows, spreaders, pumps, hydraulic motors, dump bodies, transmissions - \$15,000
- 68 - Band saw, misc. tools and equipment - \$7,000

DIVISION: STREET

PROGRAM: MUNICIPAL GARAGE

2004-05 Budget

		02-03 Actual	03-04 Budget	03-04 Act/Est	04-05 Requests	04-05 Manager's
40-40 PERSONNEL SERVICES						
01 Wages, Regular	196,215	207,000	207,000	215,200	215,000	
02 Wages, Overtime	855	8,000	1,100	8,000	2,000	
03 Wages, Part Time	0	0	0	0	0	
04 Wages O/T P/T	0	0	0	0	0	
05 Wages Sick	0	0	0	0	0	
06 Wages Vacation	0	0	0	0	0	
07 Wages, Holiday	0	0	0	0	0	
08 Wages Comp Time	0	0	0	0	0	
09 Employee Benefits Sick Time	7,698	8,000	3,100	1,350	1,350	
10 Wages, Target	0	0	0	0	0	
14 Hospitalization Insurance	35,930	64,200	57,500	68,500	70,511	
16 Pension Contribution	0	0	0	0	0	
18 Unemployment	0	0	0	0	0	
Total Personnel Services:	240,698	287,200	268,700	293,050	288,861	
50-50 CONTRACTUAL SERVICES						
31 Professional Services	0	0	0	0	0	
32 Telephone	0	0	0	0	0	
36 Insurance	1,858	1,000	1,000	1,000	2,500	
37 Public Utilities	0	0	0	0	0	
38 Billing Service Expense	0	0	0	0	0	
39 Rentals of Equipment	0	0	0	0	0	
41 Maintenance Services, Equip.	8,941	10,000	1,800	5,000	2,000	
42 Maintenance Services, Vehicle	25,284	33,000	14,000	35,000	15,000	
43 Maintenance Services, Bldg	0	0	0	0	0	
47 Disposal Expense	0	0	0	0	0	
81 Municipal Garage	0	0	0	0	0	
82 Data Processing	0	0	0	0	0	
85 Personnel Expense Reimb	0	0	0	0	0	
95 Chicago Water Purchase	0	0	0	0	0	
Total Contractual Services:	36,083	44,000	16,800	41,000	19,500	
60-60 COMMODITIES						
15 Uniforms	3,366	4,000	2,400	4,000	2,500	
21 Office Supplies	0	0	0	0	0	
22 Operating Supplies, Chemicals	173,578	180,000	185,000	170,000	187,000	
23 Maintenance Supplies, Bldg.	0	500	0	500	0	
24 Maintenance Supplies, Equip.	4,782	7,000	8,400	10,000	7,000	
25 Maintenance Supplies, Vehicle	129,907	160,000	130,000	160,000	130,000	
26 Maintenance Materials Others	0	500	180	500	200	

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	311,798
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchase/s/Improvements
62	Bldg Purchase/s/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
82	Data Processing
	Total Capital Outlay:
	9,526
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
57	IPBC Reserve Expense
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	49,060
	1,500
	1,300
	2,000
	1,200
	644,461
	TOTAL ALL CATEGORIES:
	647,165
	700,800
	620,480
	706,550

2004-05 Budget

FUND: General

PROGRAM: Grounds Maintenance (1)

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	48,085	67,000	45,900	54,935
Contractual	20,318	26,500	30,400	18,900
Commodities	20,262	31,000	21,500	22,650
Capital	501,923	6,000	180,800	2,500
Other	171	100	50	50
Total	590,759	130,600	278,650	99,035
 Personnel				
Street Maintenance Worker I / Groundskeeper	1	1	1	1
Street Maintenance Worker II / Horticulturist	0	0	0	0
Seasonal Employees	3	2	1	1
 Total	 4	 3	 2	

Grounds Maintenance - This used to be the Commuter Services Fund. However, grounds maintenance is provided to all Village owned property. Therefore, it has been moved into the General Corporate Fund and included as part of the Road/Bridge Budget. Now funds do not have to be transferred from the General Corporate to the Commuter Services Fund. Expenditures include:

- 01 - Wages for Maintenance Worker - \$35,000
- 02 - Wages, Overtime - \$2,000
- 03 - One Seasonal Employee - \$4,000
- 14 - Health Insurance - \$13,935
- 22 - Ice Melt, Weed Killer - \$12,000
- 28 - Commuter Station cleaning supplies - \$6,300
- 43 - Power Wash interior and exterior of Commuter Station, maintenance of windows, heating and air conditioning - \$5,600
- 62 - Misc. Building Improvements - \$2,000
- 68 - Mowers, trimmers, edgers - \$500
- 81 - Truck repair, gas & oil - \$2,800

2004-05 Budget

DIVISION: STREET

PROGRAM: GROUNDS MAINTENANCE

		02-03 Actual	03-04 Budget	4-Mar ActEst	04-05 Requests	04-05 Manager's
01-54630						
40-40 PERSONNEL SERVICES						
01 Wages, Regular	32,625	42,000	30,000	38,100		35,000
02 Wages, Overtime	2,722	4,000	1,200	6,000	2,000	
03 Wages, Part Time	6,008	9,000	4,700	9,000	4,000	
04 Wages O/T P/T	0	0	0	0	0	
05 Wages Sick	0	0	0	0	0	
06 Wages Vacation	0	0	0	0	0	
07 Wages, Holiday	0	0	0	0	0	
08 Wages Comp Time	0	0	0	0	0	
09 Employee Benefits Sick Time	0	0	0	0	0	
10 Wages, Target	0	0	0	0	0	
14 Hospitalization Insurance	6,730	12,000	10,000	13,600	13,935	
16 Pension Contribution	0	0	0	0	0	
18 Unemployment	0	0	0	0	0	
Total Personnel Services:	48,085	67,000	45,900	66,700	54,935	
50-50 CONTRACTUAL SERVICES						
31 Professional Services	617	2,000	14,000	2,000	2,000	
32 Telephone	0	1,000	0	1,000	0	
36 Insurance	0	1,000	1,000	1,000	1,000	
37 Public Utilities	7,834	9,000	6,200	9,000	6,300	
38 Billing Service Expense	0	0	0	0	0	
39 Rentals of Equipment	290	500	0	500	0	
41 Maintenance Services, Equip.	660	2,000	1,000	2,000	1,200	
42 Maintenance Services, Vehicle	0	0	0	0	0	
43 Maintenance Services, Bldg	6,405	8,000	5,600	8,000	5,600	
47 Disposal Expense	0	0	0	0	0	
81 Municipal Garage	4,512	3,000	2,600	4,500	2,800	
85 Personnel Expense Reimb	0	0	0	0	0	
95 Chicago Water Purchase	0	0	0	0	0	
Total Contractual Services:	20,318	26,500	30,400	28,000	18,900	
60-60 COMMODITIES						
15 Uniforms	334	1,000	100	1,000	200	
21 Office Supplies	0	0	0	0	0	
22 Operating Supplies, Chemicals	12,502	18,000	11,500	18,000	12,000	
23 Maintenance Supplies, Bldg.	1,406	1,000	2,600	4,000	3,000	
24 Maintenance Supplies, Equip.	927	1,000	550	1,500	600	
25 Maintenance Supplies, Vehicle	0	0	0	0	0	
26 Maintenance Materials Others	93	1,500	500	1,500	500	

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities: <u>20,262</u> 31,000 <u>21,500</u> 34,500 <u>22,650</u>
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements <u>498,403</u> 0 <u>176,000</u> 0 <u>0</u> 0
62	Bldg Purchases/Improvements <u>0</u> 3,000 <u>4,400</u> 10,000 <u>2,000</u> 0
63	Street Improvements <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
64	Meter System Improvements <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
65	Water Plant Improvements <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
66	Office Equipment <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
67	Automotive/Truck Equipment <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
68	Other Equipment <u>3,520</u> 3,000 <u>400</u> 3,000 <u>500</u> 0
69	Signs and Posts <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
82	Data Processing <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
	Total Capital Outlay: <u>501,923</u> 6,000 <u>180,800</u> 13,000 <u>2,500</u>
80-80 OTHER EXPENDITURES	
27	Postage <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
33	Expense Allowance <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
34	Advertising <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
35	Printing & Binding <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
44	Taxes/Assessments <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
45	Filing/Recording Fees <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
46	Conferences & Training <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
48	Dues & Subscriptions <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
49	Miscellaneous Services <u>171</u> 100 <u>50</u> 200 <u>50</u> 50
52	Depreciation Expense <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
71	Debt Reduction <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
72	Interest on Debt <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
84	Road/Bridge Expense <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
93	Production Chemicals <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
94	New Installation Stock <u>0</u> 0 <u>0</u> 0 <u>0</u> 0
	Total Other Expenditures: <u>171</u> 100 <u>50</u> 200 <u>50</u> 50
	TOTAL ALL CATEGORIES: <u>590,759</u> 130,600 <u>278,650</u> 142,400 <u>99,035</u>

2004-05 Budget

FUND: General Fund
PROGRAM: Refuse/Recycling

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	746,591	750,000	723,600	767,000
Commodities	0	0	0	0
Capital	0	0	0	0
Other	<u>28,762</u>	<u>37,000</u>	<u>30,000</u>	<u>34,000</u>
Total	775,353	787,000	753,600	801,000

Expenditures for the Health/Sanitation Fund include:

- 31 - Refuse/Recycling Contract increase from per resident to \$10.36/month \$10.52/month per resident - \$680,000
- 31 - Mosquito Control - \$87,000
- 49 - Rebates for Owner Occupied Townhomes and Condominiums - \$34,000

2004-2005 BUDGET

DIVISION: GENERAL FUND

PROGRAM: HEALTH & SANITATION

		02-03	03-04	03-04	04-05	04-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular					
02	Wages, Overtime					
03	Wages, Part Time					
04	Wages O/T P/T					
05	Wages Sick					
06	Wages Vacation					
07	Wages, Holiday					
08	Wages Comp Time					
09	Employee Benefits Sick Time					
10	Wages, Target					
14	Hospitalization Insurance					
16	Pension Contribution					
18	Unemployment					
	Total Personnel Services:	0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	742,991	750,000	720,000	775,000	767,000
32	Telephone					
36	Insurance					
37	Public Utilities					
38	Billing Service Expense					
39	Rentals of Equipment					
41	Maintenance Services, Equip.					
42	Maintenance Services, Vehicle					
43	Maintenance Services, Bldg					
47	2% Foreign Fire Tax					
81	Municipal Garage					
82	Data Processing	3,600	4,000	3,600	0	0
85	Personnel Expense Reimb					
95	Chicago Water Purchase					
	Total Contractual Services:	746,591	754,000	723,600	775,000	767,000
60-60 COMMODITIES						
15	Uniforms					
21	Office Supplies					
22	Operating Supplies, Chemicals					
23	Maintenance Supplies, Bldg.					
24	Maintenance Supplies, Equip.					
25	Maintenance Supplies, Vehicle					

60-60 COMMODITIES									
26 Maintenance Supplies, Other									
28 Janitorial Supplies									
29 Miscellaneous Supplies									
	Total Commodities:	0	0	0	0	0	0	0	0
70-70 CAPITAL OUTLAY									
58 Water Wells									
59 Water Main Improvements									
61 Land Purchases/Improvements									
62 Bldg Purchases/Improvements									
63 Street Improvements									
64 Meter System Improvements									
65 Water Plant Improvements									
66 Office Equipment									
67 Automotive/Truck Equipment									
68 Other Equipment									
69 Signs and Posts									
	Total Capital Outlay:	0	0	0	0	0	0	0	0
80-80 OTHER EXPENDITURES									
27 Postage									
33 Expense Allowance									
34 Advertising									
35 Printing & Binding									
44 Taxes/Assessments									
45 Filing/Recording Fees									
46 Conferences & Training									
48 Dues & Subscriptions									
49 Miscellaneous Services	28,762	37,000	30,000	37,000	37,000	37,000	37,000	37,000	34,000
52 Depreciation Expense									
71 Debt Reduction									
72 Interest on Debt									
84 Road/Bridge Expense									
93 Production Chemicals									
98 Transfer to Other Funds									
	Total Other Expenditures:	28,762	37,000	30,000	37,000	37,000	37,000	37,000	34,000
	TOTAL ALL CATEGORIES:	775,353	791,000	753,600	812,000	801,000			

2004-05 Budget

FUND: Hotel/Motel Tax
PROGRAM: Tourism

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	107,835	120,500	83,881	162,000
Commodities	136	2,000	250	0
Capital	206	500	250	500
Other	<u>64,669</u>	<u>163,800</u>	<u>167,340</u>	<u>95,000</u>
Total	172,846	286,800	251,721	257,500

Convention/Tourism - The Promote Westmont Commission reviews and recommends to the Village Board any Hotel/Motel Tax Grant Request. The Commission works with the Village Board, Main Street, Chamber, and DuPage Convention and Visitors Bureau to promote Westmont. Expenditures include:

- 31 - Professional Services: Chamber (\$37,000);Taste of Westmont (\$35,000); Holly Days (\$25,000); July 4th Celebration (\$30,000) - \$162,000
- 34 - Advertising - \$30,000

2004-2005 BUDGET

DEPARTMENT: Special Revenue

PROGRAM: Convention-Tourism

05-5112		2002-2003	2003-2004	2003-2004	2004-2005	2004-2005
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	107,835	120,000	83,881	162,000	162,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	500	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	107,835	120,500	83,881	162,000	162,000
60-60 COMMODITIES						
15	Uniforms	0	0	0	0	0
21	Office Supplies	39	1,000	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

2004-2005 BUDGET

DEPARTMENT: Special Revenue

PROGRAM: Convention-Tourism

		2002-2003	2003-2004	2003-2004	2004-2005	2004-2005	2004-2005
ITEM #	DESCRIPTION	Actual	Budget	Act/Fest	Requests	Manager's Request	Manager's Request
26	Maintenance Materials, Other	0	0	0	0	0	0
28	Janitorial Supplies	0	0	0	0	0	0
29	Miscellaneous Supplies	98	1,000	250	0	0	0
	Total Commodities:	136	2,000	250	0	0	0
70-70 CAPITAL OUTLAY							
58	Water Wells	0	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0	0
61	Land Purchases/Improvements	0	0	0	0	0	0
62	Bldg Purchases/Improvements	0	0	0	0	0	0
63	Street Improvements	0	0	0	0	0	0
64	Meter System Improvements	0	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0	0
66	Office Equipment	0	0	0	0	0	0
67	Automotive/Truck Equipment	0	0	0	0	0	0
68	Other Equipment	206	500	250	500	500	500
69	Signs and Posts	0	0	0	0	0	0
	Total Capital Outlay:	206	500	250	500	500	500
80-80 OTHER EXPENDITURES							
27	Postage	210	300	0	0	0	0
33	Expense Allowance	0	0	0	0	0	0
34	Advertising	0	1,000	400	30,000	30,000	30,000
35	Printing & Binding	52	2,000	0	0	0	0
44	Taxes/Assessments	0	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0	0
46	Conferences & Training	3,802	5,000	2,900	0	0	0
48	Dues & Subscriptions	28,417	35,000	26,000	35,000	35,000	35,000
49	Miscellaneous Services	247	500	40	0	0	0
52	Depreciation Expense	0	0	0	0	0	0
71	Debt Reduction	0	0	0	0	0	0
72	Interest on Debt	0	0	0	0	0	0
84	Road & Bridge	0	0	0	0	0	0
91	Grants	31,941	120,000	138,000	30,000	30,000	30,000
94	New Installation Stock	0	0	0	0	0	0
	Total Other Expenditures:	64,669	163,800	167,340	95,000	95,000	95,000
	TOTAL ALL CATEGORIES:	172,846	286,800	251,721	257,500	257,500	257,500

2004-05 Budget

FUND: Hotel/Motel
PROGRAM: Westmont Centre

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	74,765	84,500	73,000	15,000
Contractual	47,581	46,000	55,050	53,250
Commodities	3,713	7,000	4,000	6,100
Capital	3,775	10,000	380	3,000
Other	<u>1,522,732</u>	<u>275,500</u>	<u>553,827</u>	<u>501,480</u>
Total	1,652,566	423,000	686,257	578,830
 Personnel				
Economic Development Director(*)	1	1	0	
Administrative Assistant I (*)	1	1	0	
Community Room Monitor	0	0	0.5	
Total	2	2	0.5	

Westmont Centre - Serves as the permanent home for Chamber of Commerce & Toursim Bureau, Historical Society, Westmont Facilities Manager, Economic Development Director, Senator Kirk Dillard, Representative Patti Bellock, and Illinois Government Finance Officers Association (IGFOA).

Expenditures include:

- 02 - Overtime for Building Maintenance Person - \$10,000
- 03 - Part Time Wages (building monitor) - \$5,000
- 31 - Centre Maintenance (landscaping, exterminator, floor & carpet cleaning) - \$9,500
- 37 - Centre Utilities - \$6,000
- 41 - Maintenance contracts for heating, air conditioning, sprinkler, alarm system - \$15,000
- 66 - Computer Equipment/Software - \$2,000
- 71 - Westmont Centre Loan Principal - \$466,727
- 72 - Westmont Centre Loan Interest - \$22,753
- 73 - Interest Water Loan - \$11,000

(*) Economic Development Director and Assistant

- wages moved to Economic Development and General Fund.

2004-2005 BUDGET

DEPARTMENT: Special Revenue

PROGRAM: Westmont Centre

05-51113		2002-2003	2003-2004	2003-2004	2004-2005	2004-2005
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	66,323	63,000	55,000	52,000	0
02	Wages, Overtime	0	7,000	0	21,000	10,000
03	Wages, Part Time	0	5,000	0	16,000	5,000
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	8,442	9,500	18,000	20,473	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
		Total Personnel Services:	74,765	84,500	73,000	109,473
50-50 CONTRACTUAL SERVICES						
31	Professional Services	9,013	6,000	23,500	9,500	9,500
32	Telephone	1,661	2,000	2,000	1,750	1,750
36	Insurance	0	1,000	0	1,000	1,000
37	Public Utilities	5,288	5,000	7,500	6,000	6,000
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	50	0	0
41	Maintenance Services, Equip.	13,564	12,000	12,000	15,000	15,000
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	18,055	20,000	10,000	23,000	20,000
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
		Total Contractual Services:	47,581	46,000	55,050	56,250
60-60 COMMODITIES						
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	1,326	2,000	1,300	2,500	2,500
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0
26	Maintenance Materials, Other	0	1,000	200	1,500	1,000

2004-2005 BUDGET

DEPARTMENT: Special Revenue

PROGRAM: Westmont Centre

			2002-2003	2003-2004	2003-2004	2004-2005	2004-2005
		Actual	Budget	Act/Est	Requests		Manager's
05-51113 COMMODITIES							
28	Janitorial Supplies	837	2,000	1,500	2,000		1,500
29	Miscellaneous Supplies	1,550	2,000	1,000	2,000		1,100
Total Commodities:		3,713	7,000	4,000	8,000		6,100
70-70 CAPITAL OUTLAY							
58	Water Wells	0	0	0	0		0
59	Water Main Improvements	0	0	0	0		0
61	Land Purchases/Improvements	0	3,000	0	0		0
62	Bldg Purchases/Improvements	3,639	5,000	250	20,000		0
63	Street Improvements	0	0	0	0		0
64	Meter System Improvements	0	0	0	0		0
65	Water Plant Improvements	0	0	0	0		0
66	Office Equipment	96	1,000	130	2,000		2,000
67	Automotive/Truck Equipment	0	0	0	0		0
68	Other Equip./Office Furniture	40	1,000	0	3,500		1,000
69	Signs and Posts	0	0	0	0		0
Total Capital Outlay:		3,775	10,000	380	25,500		3,000
80-80 OTHER EXPENDITURES							
27	Postage	0	0	0	0		0
33	Expense Allowance	0	0	0	0		0
34	Advertising	290	500	0	500		500
35	Printing & Binding	0	0	0	0		0
44	Taxes/Assessments	0	0	0	0		0
45	Filing/Recording Fees	0	0	0	0		0
46	Conferences & Training	1,304	3,000	600	2,000		500
48	Dues & Subscriptions	0	0	0	0		0
49	Miscellaneous Services	0	0	0	0		0
52	Depreciation Expense	0	0	0	0		0
71	Debt Reduction	1,471,992	234,000	466,727	466,727		466,727
72	Interest on Debt	39,875	38,000	38,000	22,753		22,753
73	Interest on Water Loan	9,271	0	11,000	11,000		11,000
91	Grants	0	0	0	0		0
94	New Installation Stock	0	0	0	0		0
99	Transfer to Reserve Fund	0	0	37,500	33,775		33,775
Total Other Expenditures:		1,522,732	275,500	553,827	502,980		501,480
TOTAL ALL CATEGORIES:		1,652,566	423,000	686,257	702,203		578,830

2004-05 Budget

FUND: MFT

PROGRAM: Roadway Construction

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	35,113	50,000	3,500	132,000
Commodities	0	0	0	0
Capital	629,471	1,400,000	485,000	1,068,000
Other	0	0	0	0
Total	664,584	1,450,000	488,500	1,200,000

MFT expenditures included in the 2003-2004 Budget are:

- 31 - Engineering Projects (sidewalks, resurfacing, pedestrian crossing, lighting)-\$132,000**
- 63 - Street Paving Program - \$700,000**
- 63 - CMAQ Sidewalk Grant - \$138,000**
- 63 - Oakwood Sidewalk - \$137,000**
- 63 - Cass-East Quincy Pedestrian Crossing - \$60,000**

Fund Special Revenue
DEPARTMENT: Motor Fuel Tax

2004-2005 BUDGET

PROGRAM: Street Improvements

		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	35,113	50,000	3,500	132,000	132,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	0	0	0	0	0
41	Maintenance Services, Equip.	0	0	0	0	0
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	35,113	50,000	3,500	132,000	132,000
60-60 COMMODITIES						
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

60-60 COMMODITIES	
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities:
	0
	=
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay:
	629,471
	=
	1,400,000
	=
	485,000
	=
	1,068,000
	=
	1,068,000
	=
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures:
	0
	=
	0
	=
	488,500
	=
	1,200,000
	=
	1,200,000
	=
	1,200,000

2004-05 Budget

FUND: IMRF
PROGRAM: IMRF Pension

	2002-03 Actual	2003-04 Budget	2003-04 Act/Est	2004-05 Budget
Personnel/Services	1,290,833	1,150,000	1,402,700	1,502,500
Contractual	0	0	0	0
Commodities	0	0	0	0
Capital	0	0	0	0
Other	0	0	0	0
Total	1,290,833	1,150,000	1,402,700	1,502,500

Pension and FICA/Medcare Payments- \$1,502,500

2004-2005 BUDGET

		PROGRAM: IMRF/FICA					
		02-03		03-04		04-05	
	<u>Actual</u>	<u>Budget</u>		<u>Act/Est</u>		<u>Requests</u>	<u>Manager's</u>
		02-03	03-04	04-05	04-05		
40-40 PERSONNEL SERVICES							
01 Wages, Regular	0	0	0	0	0	0	0
02 Wages, Overtime	0	0	0	0	0	0	0
03 Wages, Part Time	0	0	0	0	0	0	0
04 Wages O/T P/T	0	0	0	0	0	0	0
05 Wages Sick	0	0	0	0	0	0	0
06 Wages Vacation	0	0	0	0	0	0	0
07 Wages, Holiday	0	0	0	0	0	0	0
08 Wages Comp Time	0	0	0	0	0	0	0
09 Employee Benefits Sick Time	0	0	0	0	0	0	0
10 Wages, Target	0	0	0	0	0	0	0
14 Hospitalization Insurance	0	0	0	0	0	0	0
16 Pension Contribution	1,290,833	1,150,000	1,320,000	1,320,000	1,502,500	1,502,500	1,502,500
18 Unemployment	0	0	0	0	0	0	0
Total Personnel Services:	1,290,833	1,150,000	1,320,000	1,320,000	1,502,500	1,502,500	1,502,500
50-50 CONTRACTUAL SERVICES							
31 Professional Services	0						
32 Telephone	0						
36 Insurance	0						
37 Public Utilities	0						
38 Billing Service Expense	0						
39 Rentals of Equipment	0						
41 Maintenance Services, Equip.	0						
42 Maintenance Services, Vehicle	0						
43 Maintenance Services, Bldg	0						
47 Disposal Expenses	0						
81 Municipal Garage	0						
82 Data Processing	0						
85 Personnel Expense Reimb	0						
95 Chicago Water Purchase	0						
Total Contractual Services:	0	0	0	0	0	0	0
60-60 COMMODITIES							
15 Uniforms	0						
21 Office Supplies	0						
22 Operating Supplies, Chemicals	0						
23 Maintenance Supplies, Bldg.	0						
24 Maintenance Supplies, Equip.	0						
25 Maintenance Supplies, Vehicle	0						

60-60 COMMODITIES	
26	Maintenance Supplies, Equip.
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities: 0 =
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay: 0 =
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures: 0 =
	TOTAL ALL CATEGORIES: 1,290,833 1,150,000 1,320,000 1,502,500 1,502,500

2003-04 Budget

2004-05 Budget

FUND: Capital Projects Fund

PROGRAM: Capital Improvements/Debt Retirement

	2002-03 <u>Actual</u>	2003-04 <u>Budget</u>	2003-04 <u>Act/Est</u>	2004-05 <u>Budget</u>
Personnel/Services	0	0	0	0
Contractual	167,008	510,000	173,600	173,600
Commodities	0	0	0	0
Capital	475,978	2,435,000	730,500	1,098,100
Other	<u>530,053</u>	<u>790,000</u>	<u>490,000</u>	<u>492,000</u>
Total	1,173,038	3,735,000	1,394,100	1,763,700

Expenditures from the Capital Improvement Fund are:

39 - Lease/Purchase

Copiers - \$80,000

61 - Land Acquisition/Improvements

Parking: Land Acquisition - \$300,000

Skate Park (Village Share) - \$140,000

Muddy Waters Skate Park (Village Share \$55,000) - \$137,000

62 - Building Improvements

Façade Grant Program - \$50,000

63 - Street Improvements

Adams St. Reconstruction N. of Ogden \$230,000

67 - Truck Equipment

Fire Rescue Vehicle (Village Share) - \$225,000

71 - Debt Retirement

Village Hall - \$215,000

Ladder Truck - \$240,000

2004-2005 BUDGET

Fund Special Revenue

DEPARTMENT: Capital Improvements

30-51960

PROGRAM: Capital Projects/Debt Reduction

		02-03	03-04	03-04	04-05	2004-05
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	0	0	0	0	0
02	Wages, Overtime	0	0	0	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	0	0	0	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	0	0	0	0	0
16	Pension Contribution	0	0	0	0	0
18	Unemployment	0	0	0	0	0
Total Personnel Services:		0	0	0	0	0
50-50 CONTRACTUAL SERVICES						
31	Professional Services	38,830	420,000	57,000	60,000	60,000
32	Telephone	0	0	0	0	0
36	Insurance	0	0	0	0	0
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equip-Lease/Purch	43,757	80,000	65,000	110,000	110,000
41	Maintenance Services, Equip.	0	0	10,000	3,600	3,600
42	Maintenance Services, Vehicle	0	0	0	0	0
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	0	0
82	Data Processing	84,420	10,000	19,000	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		167,008	510,000	151,000	173,600	173,600
60-60 COMMODITIES						
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	0	0	0	0	0
24	Maintenance Supplies, Equip.	0	0	0	0	0
25	Maintenance Supplies, Vehicle	0	0	0	0	0

2004-2005 BUDGET

Fund Special Revenue

DEPARTMENT: Capital Improvements

30-51960

PROGRAM: Capital Projects/Debt Reduction

60-60 COMMODITIES						
28	Janitorial Supplies	0	0	0	0	0
29	Miscellaneous Supplies	0	0	0	0	0
	Total Commodities:	0	0	0	0	0
70-70 CAPITAL OUTLAY						
58	Water Wells	0	0	0	0	0
59	Water Main Improvements	0	0	0	0	0
61	Land Purchases/Improvements	0	3,000,000	12,000	3,277,000	577,000
62	Bldg Purchases/Improvements	114,330	1,000,000	119,000	65,000	65,000
63	Street Improvements	12,099	550,000	581,000	230,000	230,000
64	Meter System Improvements	0	0	0	0	0
65	Water Plant Improvements	0	0	0	0	0
66	Office Equipment	9,861	50,000	12,000	0	0
67	Automotive/Truck Equipment	2,908	225,000	0	225,000	225,000
68	Other Equipment	36,672	10,000	3,500	0	0
69	Signs and Posts	200,384	0	0	0	0
82	Computer Equipment	99,724	0	3,000	1,100	1,100
	Total Capital Outlay:	475,978	2,435,000	730,500	3,798,100	1,098,100
80-80 OTHER EXPENDITURES						
27	Postage	0	0	0	0	0
33	Expense Allowance	0	0	0	0	0
34	Advertising	0	0	0	0	0
35	Printing & Binding	0	0	0	0	0
44	Taxes/Assessments	0	0	0	0	0
45	Filing/Recording Fees	0	0	0	0	0
46	Conferences & Training	0	0	0	0	0
48	Dues & Subscriptions	0	0	0	0	0
49	Miscellaneous Services	0	0	0	0	0
52	Depreciation Expense	0	0	0	0	0
71	Debt Reduction	485,496	690,000	453,000	455,000	455,000
72	Interest on Debt	35,287	100,000	37,000	37,000	37,000
73	Fiscal Agent Fees	9,270	0	0	0	0
84	Road/Bridge Expense	0	0	0	0	0
93	Production Chemicals	0	0	0	0	0
94	New Installation Stock	0	0	0	0	0
	Total Other Expenditures:	530,053	790,000	490,000	492,000	492,000
	TOTAL ALL CATEGORIES:	1,173,038	3,735,000	1,371,500	4,463,700	1,763,700

2003-04 Budget

FUND: Water

PROGRAM: Water Administration

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	271,923	294,400	300,900	183,974
Contractual	232,551	408,000	286,810	345,000
Commodities	3,551	4,600	4,750	7,000
Capital	80,644	291,000	64,400	129,900
Other	<u>788,474</u>	<u>222,500</u>	<u>216,960</u>	<u>219,500</u>
Total	1,377,143	1,220,500	873,820	885,374
 Personnel				
Superintendent	1	1	1	1
Assistant Superintendent	1	1	1	1
Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
 Total	3	3	3	3

Administration - The Administration Unit is responsible for day-to-day supervision of Department Employees, Budget Preparation, Reduction in Water losses, filing reports with the State and County Health Departments, State and Federal EPA, Reviews plans for new construction and subdivisions to see that they meet all Village Codes. Expenditures include:

- 01 - Wages for Water Division Supervisor, Administrative Assistant II - \$ 128,200
- 04 - Employee Sick Leave Bank - \$1,331
- 14 - Health Insurance - \$31,834
- 16 - IMRF/FICA Pension - \$22,609
- 27 - Postage for Water Bills - \$12,000
- 31 - Office cleaning (\$4,500), Julie Bills (\$1,000), Baxter & Woodman (\$15,000), M.E. Simpson (\$15,000), Misc (\$4,500), Unexpected Emergencies (\$10,000) -\$50,000
- 32 - Telephone, Nextel Phone/Radio System - \$15,000
- 36 - Liability, Accident, Workman's Compensation Insurance - \$100,000
- 37 - Utilities for Building - \$15,000
- 62 - Building Improvements - \$56,000
- 64 - Radio Read Meters - \$70,000
- 68 - Other Equipment - \$3,000
- 85 - Payment for Personnel Services rendered by Finance Department, Clerks Office, Public Works Department - \$150,000

Fund Enterprise
DEPARTMENT: Water

2004-2005 BUDGET

PROGRAM: Administration

		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
40-40 PERSONNEL SERVICES						
01	Wages, Regular	206,686	218,000	203,000	230,000	128,200
02	Wages, Overtime	381	2,000	1,000	0	0
03	Wages, Part Time	0	0	0	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	26,000	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	17,359	6,400	6,400	1,331	1,331
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	16,066	28,000	26,500	30,906	31,834
16	Pension Contribution	31,432	40,000	38,000	22,609	22,609
18	Unemployment	0	0	0	0	0
Total Personnel Services:		271,923	294,400	300,900	284,846	183,974
50-50 CONTRACTUAL SERVICES						
31	Professional Services	38,523	225,000	112,000	50,000	50,000
32	Telephone	18,574	20,000	13,000	22,000	15,000
36	Insurance	81,000	80,000	80,000	70,000	100,000
37	Public Utilities	11,889	8,000	11,000	15,000	15,000
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	2,419	2,000	2,100	4,000	3,000
41	Maintenance Services, Equip.	2,011	3,000	1,500	3,000	2,000
42	Maintenance Services, Vehicle	415	0	10	1,000	0
43	Maintenance Services, Bldg	5,205	0	200	5,000	0
47	Disposal Expense	0	0	0	0	0
81	Municipal Garage	0	0	0	1,000	1,000
82	Data Processing	7,516	0	9,000	9,000	9,000
85	Personnel Expense Reimb	65,000	70,000	53,000	45,058	150,000
95	Chicago Water Purchase	0	0	0	0	0
Total Contractual Services:		232,551	408,000	286,810	225,058	345,000
60-60 COMMODITIES						
15	Uniforms	202	1,000	800	1,500	1,500
21	Office Supplies	2,510	2,000	2,200	2,500	2,500
22	Operating Supplies, Chemicals	0	0	0	0	0
23	Maintenance Supplies, Bldg.	462	1,000	1,000	1,500	1,500
24	Maintenance Supplies, Equip.	36	0	200	400	400
25	Maintenance Supplies, Vehicle	0	0	0	500	500

60-60 COMMODITIES	
26	Maintenance Materials Others
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities: 3,551
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay: 80,644
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
98	Payment in Lieu of Taxes
	Total Other Expenditures: 788,474
	TOTAL ALL CATEGORIES: 1,377,143
	1,220,500
	873,820
	1,221,904
	885,374

2004-05 Budget

FUND: Water

PROGRAM: Water Production

	<u>2002-03 Actual</u>	<u>2003-04 Budget</u>	<u>2003-04 Act/Est</u>	<u>2004-05 Budget</u>
Personnel/Services	131,089	121,000	121,700	112,628
Contractual	1,796,399	2,057,500	1,746,200	2,050,000
Commodities	4,625	17,200	13,200	7,500
Capital	14,375	97,000	41,300	139,900
Other	1,832	6,200	2,200	2,500
Total	1,948,320	2,298,900	1,924,600	2,312,528

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Personnel			
Chief Plant Operator	1	1	1
Total	1	1	1

Production - The Village purchases Chicago water through the DuPage Water Commission. The Village receives the water at two pressure reducing stations located at Pasquinelli/Oak Hill Drive and 65th/Cass Ave. This Division is responsible to see that we receive the necessary water and that in an emergency, our Water Plant can be used as a Backup System. Also, provides lab tests to see that water is safe for Public consumption. Expenditures include:

- 01 - Wages, Chief Plant Operator - \$ 59,000
- 14 - Health Insurance - \$7,152
- 16 - IMRF/FICA Pension - \$10,144
- 31 - Tri-R (\$5,000), Subur Lab Wtr Testing (\$3,000), Unexpected Emerg (\$2,000) - \$10,000
- 37 - Gas, electricity to operate Water Plant, Pump Stations, Wells - \$ 27,000
- 62 - Lab Remodeling - \$ 25,000
- 65 - Water Plant Improvements - Fill valve installation; computer sys upgrades - \$90,000
- 68 - Lab Equipment - \$15,000; Replacement of Chlorine Monitors, Chlorine Sensors, Flow Charts - \$23,000
- 95 - Water purchase through DuPage Water Commission - \$2,200,000

Fund Enterprise
DIVISION: Water

2003-2004 BUDGET

PROGRAM: Production

		02-03	03-04	03-04	04-05	04-05
		Actual	Budget	Act/Est	Requests	Manager's
41-53421						
40-40 PERSONNEL SERVICES						
01 Wages, Regular	54,325	58,000	56,000		60,900	59,000
02 Wages, Overtime	34,843	37,000	38,000		37,000	35,000
03 Wages, Part Time	0	0	0		0	0
04 Wages O/T P/T	0	0	0		0	0
05 Wages Sick	0	0	0		0	0
06 Wages Vacation	0	0	0		0	0
07 Wages, Holiday	0	0	0		0	0
08 Wages Comp Time	0	0	0		0	0
09 Employee Benefits Sick Time	24,406	2,000	2,000		1,332	1,332
10 Wages, Target	0	0	0		0	0
14 Hospitalization Insurance	4,456	9,000	7,700		6,944	7,152
16 Pension Contribution	13,059	15,000	18,000		10,144	10,144
18 Unemployment	0	0	0		0	0
Total Personnel Services:	131,089	121,000	121,700	116,320	112,628	
50-50 CONTRACTUAL SERVICES						
31 Professional Services	17,926	6,000	8,100		24,000	10,000
32 Telephone	6,784	5,000	7,000		7,000	7,000
36 Insurance	0	1,000	0		1,000	1,000
37 Public Utilities	30,989	35,000	25,000		44,000	27,000
38 Billing Service Expense	0	0	0		0	0
39 Rentals of Equipment	0	500	0		500	0
41 Maintenance Services, Equip.	3,276	5,000	6,000		4,000	4,000
42 Maintenance Services, Vehicle	0	0	0		1,000	1,000
43 Maintenance Services, Bldg	0	5,000	100		2,000	0
47 Disposal Expense	0	0	0		0	0
81 Municipal Garage	0	0	0		0	0
82 Data Processing	0	0	0		0	0
85 Personnel Expense Reimb	0	0	0		0	0
95 Chicago Water Purchase	1,737,424	2,000,000	1,700,000		2,200,000	2,000,000
Total Contractual Services:	1,796,399	2,057,500	1,746,200	2,283,500	2,050,000	
60-60 COMMODITIES						
15 Uniforms	66	500	500		500	300
21 Office Supplies	1,109	500	1,000		1,000	500
22 Operating Supplies, Chemicals	2,870	4,000	4,000		4,000	4,000
23 Maintenance Supplies, Bldg.	113	6,000	5,000		1,000	1,000
24 Maintenance Supplies, Equip.	352	6,000	2,500		7,500	1,000
25 Maintenance Supplies, Vehicle	0	0	0		500	500

60-60 COMMODITIES	
26	Maintenance Materials Others
28	Janitorial Supplies
29	Miscellaneous Supplies
	Total Commodities: 4,625
70-70 CAPITAL OUTLAY	
58	Water Wells
59	Water Main Improvements
61	Land Purchases/Improvements
62	Bldg Purchases/Improvements
63	Street/Improvements
64	Meter System Improvements
65	Water Plant Improvements
66	Office Equipment
67	Automotive/Truck Equipment
68	Other Equipment
69	Signs and Posts
	Total Capital Outlay: 14,375
80-80 OTHER EXPENDITURES	
27	Postage
33	Expense Allowance
34	Advertising
35	Printing & Binding
44	Taxes/Assessments
45	Filing/Recording Fees
46	Conferences & Training
48	Dues & Subscriptions
49	Miscellaneous Services
52	Depreciation Expense
71	Debt Reduction
72	Interest on Debt
84	Road/Bridge Expense
93	Production Chemicals
94	New Installation Stock
	Total Other Expenditures: 1,832
	TOTAL ALL CATEGORIES: 1,948,320
	2,298,900
	1,924,600
	2,662,270
	2,312,528

2004-05 Budget

FUND: Water

PROGRAM: Water Distribution

	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Budget</u>	<u>2003-04</u> <u>Act/Est</u>	<u>2004-05</u> <u>Budget</u>
Personnel/Services	555,656	598,700	596,400	612,674
Contractual	88,437	221,000	182,000	244,500
Commodities	50,867	60,500	52,700	52,700
Capital	16,577	1,560,000	140,000	1,644,000
Other	97,959	65,000	36,050	40,000
Transfer	0	0	220,250	100,000
 Total	 809,497	 2,505,200	 1,227,400	 2,693,874
 Personnel		2002-03	2003-04	2004-05
Service Technician/Plant Operator		1	1	1
Maintenance Workers		7	7	7
 Total		 8	 8	 8

Distribution - Water Distribution is the maintenance unit of the Division. They are the ones who repair water main breaks (usually in sub-zero weather). They are responsible to monitor the system to make sure that all water is accounted. Any water main construction or replacement is paid out of the Water Distribution Budget. Expenditures include:

- 01 - Wages for Service Technician/Plant Operator, two Equipment Operators, four Water Distribution Workers, 1 Building & Equipment Maintenance Worker - \$374,000
- 02 - Overtime for main breaks - \$73,000
- 14 - Health Insurance - \$100,559
- 15 - Foul Weather Gear - \$3,000
- 16 - IMRF/FICA Pension - \$65,115
- 24 - Supplies for pumps, generators, compressors, concrete cutter, jack hammer - \$2,000
- 26 - Water pipe, concrete, asphalt, repair clamps, gravel, dirt, sod, seed - \$45,000
- 31 - Engineering for water main replacement & extensions, Baxter & Woodman (\$120,000), M.E. Simpson (\$33,000), Tru Green (\$500), ATS (\$1,200), Foster Safety Lane (\$600), Hornik Back Flow (\$28,500), Hornik WSI (\$1,200), Misc. (\$20,000) - \$205,000
- 47 - Disposal of spoiled materials, soil, asphalt, concrete from water main breaks - \$11,000
- 59 - Water Main Improvements/water main extensions(see attached) - \$1,600,000
- 68 - Fork Lift - \$28,000

Fund Enterprise
DIVISION: Water

2003-2004 BUDGET

PROGRAM: Distribution

		<u>02-03</u>	<u>03-04</u>	<u>03-04</u>	<u>04-05</u>	<u>04-05</u>
		<u>Actual</u>	<u>Budget</u>	<u>Act/Est</u>	<u>Requests</u>	<u>Manager's</u>
40-40 PERSONNEL SERVICES						
01	Wages, Regular	310,372	370,000	355,000	350,000	374,000
02	Wages, Overtime	90,759	70,000	80,000	75,000	73,000
03	Wages, Part Time	16,224	0	2,700	0	0
04	Wages O/T P/T	0	0	0	0	0
05	Wages Sick	0	0	0	0	0
06	Wages Vacation	0	0	0	0	0
07	Wages, Holiday	0	0	0	0	0
08	Wages Comp Time	0	0	0	0	0
09	Employee Benefits Sick Time	29,027	8,700	8,700	0	0
10	Wages, Target	0	0	0	0	0
14	Hospitalization Insurance	47,039	80,000	80,000	100,559	100,559
16	Pension Contribution	62,236	70,000	70,000	65,115	65,115
18	Unemployment	0	0	0	0	0
	Total Personnel Services:	555,656	598,700	596,400	590,674	612,674
50-50 CONTRACTUAL SERVICES						
31	Professional Services	21,696	150,000	141,000	205,000	205,000
32	Telephone	0	0	0	0	0
36	Insurance	469	1,000	1,000	1,000	2,500
37	Public Utilities	0	0	0	0	0
38	Billing Service Expense	0	0	0	0	0
39	Rentals of Equipment	2,236	2,000	1,000	2,000	2,000
41	Maintenance Services, Equip.	420	5,000	2,500	2,500	2,500
42	Maintenance Services, Vehicle	5,237	3,000	1,500	5,000	1,500
43	Maintenance Services, Bldg	0	0	0	0	0
47	Disposal Expense	25,660	30,000	10,000	30,000	11,000
81	Municipal Garage	32,720	30,000	25,000	30,000	20,000
82	Data Processing	0	0	0	0	0
85	Personnel Expense Reimb	0	0	0	0	0
95	Chicago Water Purchase	0	0	0	0	0
	Total Contractual Services:	88,437	221,000	182,000	275,500	244,500
60-60 COMMODITIES						
15	Uniforms	1,815	3,000	3,000	5,000	3,000
21	Office Supplies	0	0	0	0	0
22	Operating Supplies, Chemicals	1,154	1,500	1,200	1,500	1,200
23	Maintenance Supplies, Bldg.	0	0	100	0	0
24	Maintenance Supplies, Equip.	585	3,000	2,000	3,000	2,000
25	Maintenance Supplies, Vehicle	182	2,000	150	1,000	200

60-60 COMMODITIES					
26	Maintenance Materials Others	46,592	50,000	45,000	50,000
28	Janitorial Supplies	445	500	750	1,000
29	Miscellaneous Supplies	93	500	500	500
	Total Commodities:	50,867	60,500	52,700	62,000
	70-70 CAPITAL OUTLAY				52,700
58	Water Wells	0	0	0	0
59	Water Main Improvements	2,058	1,500,000	88,000	1,500,000
61	Land Purchase s/Improvements	0	0	0	0
62	Bldg Purchase s/Improvements	0	0	0	16,000
63	Street Improvements	0	0	0	0
64	Meter System Improvements	11,454	0	0	0
65	Water Plant Improvements	0	0	0	0
66	Office Equipment	0	0	0	0
67	Automotive/Truck Equipment	0	32,000	24,000	37,000
68	Other Equipment	3,065	28,000	28,000	28,000
69	Signs and Posts	0	0	0	0
	Total Capital Outlay:	16,577	1,560,000	140,000	1,581,000
	80-80 OTHER EXPENDITURES				1,644,000
27	Postage	0	0	0	0
33	Expense Allowance	0	0	0	0
34	Advertising	0	500	0	500
35	Printing & Binding	0	500	0	500
44	Taxes/Assessments	0	0	0	0
45	Filing/Recording Fees	0	0	0	0
46	Conferences & Training	1,734	2,000	1,500	2,000
48	Dues & Subscriptions	0	0	0	0
49	Miscellaneous Services	24	0	50	0
52	Depreciation Expense	0	0	0	0
71	Debt Reduction	0	0	0	0
72	Interest on Debt	0	0	0	0
84	Road/Bridge Expense	18,808	12,000	7,500	12,000
93	Production Chemicals	0	0	0	60,000
94	New Installation Stock	77,394	50,000	27,000	30,000
	Total Other Expenditures:	97,959	65,000	36,050	105,000
	90-90 TRANSFERS				40,000
98	Reserve Fund Transfer	0	0	220,250	0
	Total Transfers	0	0	220,250	0
	TOTAL ALL CATEGORIES:	809,497	2,505,200	1,227,400	2,614,174
					2,693,874